



Oregon Emergency Management Association  
**Membership Meeting**  
**March 15, 2007**  
**Columbia George Discovery Center**  
**The Dalles, Oregon**

**Members Present:**

Col Rick Coufal	SEPLO – Oregon
Doug Cummins	McMinnville Police Department
Mary Davis	Washington County Emergency Management
Pam Duncan	Portland Development Commission
Rose Gentry	Oregon Department of Transportation
Larry Good	ACS Corporation
Tom Griffith	American Red Cross
Patty Hopkins	Portland Office of Emergency Management
George Houston	Base Camp Emergency Planning
Bert Kile	American Red Cross, Oregon Trail Chapter
Sandi Lain	Hood River County
Ben Lapp	Tactron, Inc.
Jack Linderman	Wasco Co. Emergency Management, Volunteer
Chuck Leonard	Oregon Department of Agriculture
Mike Lueck	City of Tigard, Emergency Management
Tom Manning	Tillamook County Emergency Management
Matt Marheine	Oregon Emergency Management
Mike Mumaw	Beaverton Emergency Management
Marty Platner	Oregon National Guard
Terri Poet	Clackamas County Emergency Management
Jeff Sargent	Oregon Federal Executive Board

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**Call to Order:**

President Rose Gentry called the meeting to order at 10:00 a.m.

**Introductions:**

Introductions were made around the room.

**Approval of the Minutes:**

The minutes of the December 14, 2006 meeting were distributed. There were no comments or corrections to the minutes.

Motion to approve the minutes by Bert Kile.

Seconded by George Houston

The minutes were approved unanimously.

**Treasurers Report:**

The Treasurers report for January, 2007 showing a balance of \$35,521.72 was distributed.

The Treasurers report was approved by the membership.

**Guest Speaker – Sgt. Sean Collinson, Search & Rescue Supervisor, Clackamas County Sheriff’s Office – “Recent Mt. Hood Rescues – Lessons Learned”:**

Sgt. Collinson discussed the Clackamas County Search and Rescue program. Over 100 missions were responded to last year. He went into detail regarding four separate rescues on Mt. Hood and lessons learned during those rescue operations. Common issues in each search were; communications, media, weather conditions (which you have no control over), making sure you have a clear plan and all responders know it, adequate staff to manage the operation, safety concerns of responders and calling in additional resources as needed were all addressed. Sgt. Collinson’s PowerPoint presentation is posted on the OEMA website, [www.oregonemergency.com](http://www.oregonemergency.com), in the members only section.

**Old Business:**

**2007 OEMA Conference – Gleneden Beach – Mike Mumaw, Chair:**

Mike Mumaw gave an overview of the conference highlights. He discussed the one day COOP training to be held on Monday. Also on Monday will be a round table hosted by the Department of Agriculture to discuss the State Animal-Disaster Response Plan. The State plan will address issues to be considered in local planning for pets during disasters. Mike outlined other speakers and activities to be held during the week. Registration information has been sent out. Please pass the conference information on to others who may be interested. All registration and program information can be found on our website at [www.oregonemergency.com](http://www.oregonemergency.com). Rose mentioned that award nomination information will be sent to the membership soon.

**OEMA Conference 2008 – Patty Hopkins:**

The 2008 OEMA conference will be held in Bend at Sunriver Resort, April 20-24, 2008. A possible partnership with Washington Emergency Management Association (WASEMA) is being discussed.

### **Website Exercise & Training Calendar - Mary Davis:**

A request was made from our military partners asking if there was a central location to learn about emergency management training and exercises. The military is interested in participating in local emergency exercises. The Board authorized the webmaster to submit a quote for creating such a calendar. It will soon be up and running and available on our "Members Only" page of the website. An e-mail will be sent to members alerting them of the calendar and the process for sending items to be posted. We will also post regional emergency management meetings of interest.

### **Nominations for 2007-08 Executive Board:**

Please send Les Miller Executive Board member nominations. Voting will be done by e-mail, mail or at the general membership meeting in May. If you are interested in running you must provide a letter of support from your supervisor to run for office. Please consider about volunteering.

### **Committee/Liaison Reports:**

#### **Bylaws**

No change to the Bylaws at this time. The Board has some recommendations for some Bylaw changes that will be forwarded to the committee.

#### **Communication & Technology:**

The group has not met recently but Tom reviewed a recent law that is changing related to the FCC and Amateur Radio operators. Discussion of the benefits of incorporating local Amateurs into your emergency management program was held.

#### **Legislative Committee**

The Legislative Committee has been meeting and reviewing issues related to emergency management currently being addressed in the legislature. The Board has entered into an agreement with West Consulting who will be OEMA's licensed lobbyist in Salem. The Board interviewed Steve West and an agreement was made for the next four months. After that time we will re-evaluate services his company can provide us. Current information will be posted on the website. Submit any information or comments to Gene Strong, chair of this committee. Rose discussed the Joint Committee on Emergency Preparedness. Information regarding this legislative committee is posted on the Legislators website, [www.leg.state.or.us](http://www.leg.state.or.us), with a schedule of ways to either listen to the hearings or watch on community access TV.

Member question regarding the OCEMA bill introduced into the legislature by OEMA several years ago. Mike said there are discussions with West Consulting regarding moving this bill forward in the next legislative session. It was too late to try to introduce it this legislative session.

**Membership Committee:**

Committee will work with the marketing committee. We have added ten new members since January and several more have joined with conference registration.

**Training Committee:**

Working on program activities associated with the May conference.

**ORCEMS Committee:**

Perry Hopkins is new Chair of this committee. Recertifications will need to be completed by November 15<sup>th</sup> of the expiration year. Approval will be by January to allow new recerts to be acknowledged at the annual conference. An annual cycle for submitting new applications is being developed.

**Strategic Planning Committee:**

Working on updating the mission and plan based on recommendations from the October retreat.

**Scholarship Committee:**

Portland Community College is developing an emergency management certification program. OEMA has been contacted by a representative of the program. Information will be sent to the membership when it is received. The committee will meet to look at the program and make recommendations for future scholarships.

**Marketing Committee:**

Working on a new phrase to identify OEMA that encompasses the emergency management mission. Looking for additional participation from new members.

**Domestic Preparedness Policy/Working Group:**

Current structure of this group is being revised. A statewide ESF-8 committee, chaired by Dr. Susan Allan (State Health Officer) and Dr. Larry Mullins (President/CEO of Samaritan Health Services) will be incorporating the former HPAC functions and much of its membership in an effort to move statewide health preparedness planning to the next level.

The coordinators from the seven health preparedness regions will be gathering for a retreat to come up with consensus on how best to meet the mission provided by Dr. Allan to link the regional medical surge plans into a statewide draft plan by June 2008.

**LEPC:**

LEPC is currently undergoing a reorganization and will be moving from one state-wide LEPC to local LEPC's. This effort is being coordinated through the State Fire Marshall's Office. Information is available from the State Fire Marshall's Office. LEPC will be presenting this new concept at the OEMA conference in May.

**Military:**

Our military partners are hoping to get more involved in training and actual events at the state and local level. The Oregon Militia will provide locals with an experienced resource that can talk the language and educate locals on military assets and availability. Military is in a support role and available to assist local communities.

**OERS:**

Chuck Leonard reported on activities with this group. Chuck identified the agencies involved with OERS. Summary of OERS minutes will be posted on the OEMA website. Group meets every quarter. Topics covered at the November meeting included a flood presentation by George Taylor, OSU, Pandemic Exercise review, NIMS compliance Update and recent storm declarations.

**Oregon Federal Executive Board – EM Preparedness Committee:**

Jeff Sargent reported that this is a group of about 80 federal emergency managers that meet quarterly. Jeff invited an OEMA Board member to attend the next meeting on April 26<sup>th</sup> to brief the group on OEMA and association activities.

**Oregon Seismic Safety Policy Advisory Commission (OSSPAC):**

Reviewing Senate Bill 2 and 4 that will provide funding for schools, universities and critical facilities to bring these structures up to seismically safe standards. Looking at other funding options in conjunction with the bond in order to move this project forward. Report from DOGMI regarding the K-12 schools should be available in June.

**Oregon Emergency Management Report – Matt Marheine:**

Matt reviewed several important bills currently moving through the legislature. Matt reviewed grant funding issues and discussed the State grant priorities. Matt also discussed "Ops Center", the States new information sharing tool that will be used during TOPOFF. All of the counties will have the software program.

**TOPOFF – Patty Hopkins**

National exercise led by the Department of Homeland Security. Scenario will be a radiological dispersal device exercise to be played October 15-24, 2007. Not all agencies will be participating the entire time. Partners in the exercise are city of Portland, DHS, Arizona & Guam. Every agency will be playing off the same scenario. Currently three international partners will participate, Australia, United Kingdom and Canada. In addition another 16 countries have asked to observe. Oregon's exercise will be managed using the Incident Command System. Patty reviewed the design team structure. Objectives are from the national level, also there are state and local objectives. Currently need controller and evaluators for the exercise. Information has been distributed by Kelly Jo Craigmiles. Patty is encouraged by the lessons learned during this design process and the relationships being built.

**Administrative Support for OEMA:**

The Board is currently reviewing all Executive Board positions, roles and responsibilities and will evaluate those areas that could be out-sourced.

**Animal Disaster Response Planning Update:**

Draft copies of the proposed State plan were distributed. The plan will also be sent to members via e-mail for comment. OEMA comments will be consolidated by Mary and forwarded to State Agriculture. Rose encouraged all members to review the plan and provide comment.

**OEMA/WASEMA Executive Board Meeting:**

OEMA E-Board has been invited to meet with the WASEMA E-Board on April 3rd. Topics of discussion will be a future joint conference and other areas of mutual interest and benefit.

There was no further business. The meeting was adjourned at 2:00 p.m.

Respectfully submitted:

Mary Davis  
Secretary