



Oregon Emergency Management Association
Membership Meeting
December 14, 2006
Marion County, Oregon

Members Present:

Col Rick Coufal	SEPLO - Oregon
Mary Davis	Washington County Emergency Management
Cherilyn Foglio	Foglio International
Rose Gentry	Oregon Department of Transportation
Patty Hopkins	Portland Office of Emergency Management
Perry Hopkins	City of Portland Water Bureau
Jim Howell	Linn County Emergency Management
Bert Kile	American Red Cross, Oregon Trail Chapter
Mike Lueck	City of Tigard, Emergency Management
Mary Nathe	Keizer Emergency Management
Krista Rowland	Marion County Emergency Management
Jeff Sargent	Oregon Federal Executive Board
Jim Slauson	JWS Consulting
Richard Walmsley	Oregon Military Department

Call to Order:

President Rose Gentry called the meeting to order at 10:00 a.m.

Introductions:

Introductions were made around the room.

Approval of the Minutes:

The minutes of the September 14, 2006 meeting were distributed. There were no comments or corrections to the minutes.

Motion to approve the minutes by Rick Coufal.

Seconded by Richard Walmsley.
The minutes were approved unanimously.

Treasurers Report:

The Treasurers report for September, 2006 showing a balance of \$43,850.91 was distributed. Also distributed was a financial review report from the Budget Committee from July, 2004 to June 2006. The Committee considered not only records available but normal accounting practices in doing the review of the financial condition of the Association. According to Chair, Cherilyn Foglio, the books are in good order and have been well maintained during the period of transition from one Treasurer to another. Recommendations include changing banks and cutting down to one account for the Association. Bert Kile is investigating possible bank choices. Also recommended was making sure the person receiving a check is not a signatory on the same check.

The Treasurers report and Financial Review were approved by the membership.

Oregon Emergency Management - Directors Report:

OEM representative was invited but was not present to report.

Old Business:

2007 OEMA Conference – Gleneden Beach:

President Elect Mike Mumaw will Chair the 2007 OEMA Conference being held at Salishan Spa and Golf Resort, Gleneden Beach, May 7-11, 2007. Several volunteer positions are available to assist with the conference. Perry Hopkins volunteered to coordinate audio visual needs and Jim Howell tentatively volunteered to coordinate the exhibitors. Program planning for the conference is underway.

Executive Board/Committee Retreat:

Rose gave a brief overview of the retreat held at Gleneden Beach October 9-10. The Executive Board and Committee Chairs met for two days to discuss strategic planning and goals for OEMA committees. The Board reviewed progress on work plan items. One workplan item still needing to be done is the promotional brochure and briefing for state agencies. Pascal Schuback, Marketing Chair will work with the Membership Committee to develop an OEMA marketing brochure with a cover letter to all State agencies. The goal is to promote awareness of OEMA. Others topics discussed was how to strengthen the relationship between OEMA and OEM, partnerships with the military and the annual OEMA conference. Rose will send Committee Chair's letters outlining committee workplan items for the coming year.

New Business:

IAEM Conference Report:

The recent IAEM conference held November 12-14 in Orlando, Florida was attended by several OEMA members, including four E-Board members. The conference was an excellent opportunity to network with other emergency management professionals and hear a variety of excellent speakers. The Board posted a summary of their experience on the website. Next year's IAEM conference will be held in Reno, Nevada, November 11-15, 2007.

Committee/Liaison Reports:

Bylaws – Scott Porter, Chair

No change to the Bylaws at this time.

Legislative Committee

Rose reported that Gene Strong has volunteered to chair this committee. Gene will keep updated on legislative issues and pass on information to the membership. Rose reported the Joint Committee on Emergency Preparedness staffed by many State Senators and Representatives has been meeting in Salem. The committee was formed following Hurricane Katrina. Jim Howell brought up the issue of emergent volunteers and how that affects workers compensation. There is a current bill in the legislature that speaks to this. This should be followed by the Committee.

ORCEMS – Mike Mumaw, Chair

Mike will need to step down from his duty as ORCEMS Chair now that he is President Elect. Perry Hopkins volunteered to take over this position. There was discussion of the benefit of having an ORCEMS certification. This will be evaluated by the Membership and Marketing Committees.

Strategic Planning

Strategic planning was the focus of the October retreat. Minutes from the retreat on available on the website.

Training – Bob Maca, Chair

The Training Committee is working with the Conference Committee assisting with program development. The Committee would like to provide a one-day training prior to the conference.

Membership – Jim Howell, Chair

The committee has not met recently but future plans are to meet with the Marketing Committee and work on the informational brochure to State agencies. Jim also suggested we also consider marketing OEMA to federal agencies.

International Association of Emergency Managers (IAEM) –Doug Hormann, Liaison

IAEM is monitoring several legislative bills. Doug Hormann was elected as the State Representative for IAEM at the recent conference. Mike Mumaw was elected as Vice President for Region 10.

Health Preparedness – Jeff Rubin

Jeff recommended this liaison position title be changed from Health Preparedness Advisory Committee to Health Preparedness. The Board approved this title change. Jeff sent a detailed report outlining health activities including the November pandemic flu exercise and his thoughts on the reorganization of Oregon State Public Health. He reported that State Health Officer, Dr. Susan Allan, assembled a Medical Advisory Group to consider issues related to prioritization/allocation of scarce resources and altered standards of care during large-scale public health emergencies. NIMS compliance guidelines, along with a new version of Hospital Incident Command System (HICS) came out in September and November.

Utilities – Perry Hopkins

Perry has volunteered to be the Utilities liaison. Perry is representing American Water Works Association in NIMS water resource typing.

Member Issues/Concerns:

Rose recently met with LTC Kevin Peterman regarding OEMA/Oregon Military Department (Oregon National Guard) working relationship. LTC Peterman said their plan is to have the Guard's Administrative Officers (AO's) become active participants in OEMA. In addition, the local State Defense Force members will be assigned to be liaisons to represent the Guard in county and city EOCs. The Guard will be scheduling "Emergency Management 101" training for these staff members in the next year and would welcome OEMA's participation/assistance with that effort.

LTC Peterman said the Oregon National Guard is trying to get involved in local exercises, but was having trouble finding out when exercises are scheduled. Any exercise information OEMA is aware of will be forwarded to LTC Peterman.

Jim Slauson, representing Portland Community College, also mentioned that the college is interested in exercise partnerships with local agencies.

There was no further business. The meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Mary Davis
Secretary