



Oregon Emergency Management Association

Oregon Emergency Management Association
Membership Meeting
December 15, 2005
Salem, Oregon

Members Present:

Dean Bender	Polk County Emergency Management
Linda Cook	Lane County Emergency Management
Mary Davis	Washington County Emergency Management
Dara Decker	Union County Emergency Services
David Gassaway	American Red Cross – Oregon Trail Chapter
Rose Gentry	ODOT
Bob Grist	Clackamas County Community Health
David Harrington	Portland Office of Transportation – Bureau of Maint.
Patty Hopkins	Portland Office of Emergency Management
Bert Kile	American Red Cross – Oregon Trail Chapter
Chuck Leonard	Oregon Department of Agriculture
Tom Manning	Tillamook County Emergency Management
Doug McGillivray	Pacificorp
Pat Mulligan	Canby Fire/Western Shelter Systems
Larry Raaf	Bonneville Power Administration
Krista Rowland	Marion County
Scott Salmon	Multnomah County Emergency Management
Howard Schesser	City of Cottage Grove
Chuck Solin	City of Eugene, Emergency Management
Roger Stevenson	City of Salem Emergency Management
Wayne Stinson	Douglas County Emergency Management
Gene Strong	Clatsop County Sheriff's Office
John Teague	Keizer Emergency Management
John VanderZanden	Marion County Emergency Management

Call to Order:

The meeting was called to order by President Rose Gentry at 10:15 a.m.

Introductions:

Introductions were made around the room.



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Approval of Minutes:

The minutes of the membership meeting of September 14, 2005 were distributed. There were no additions or corrections to the minutes.

Motion to approve the minutes by Gene Strong.

Seconded by David Harrington.

The minutes were approved unanimously.

Treasurer's Report:

The Treasurer's Report ending October 30, 2005 showing a balance of \$52,115.98 was distributed. There were no comments regarding the report.

Motion to approve the Treasurer's report by Bert Kile.

Seconded by David Harrington.

The Treasurer's Report was approved unanimously.

Oregon Petroleum Contingency Plan – Deanna Henry, Emergency Preparedness Manager, Oregon Department of Energy

Deanna began her presentation by outlining where Oregon receives fuel. She then shared fuel allocation preparedness activities she is coordinating for the Oregon Department of Energy (ODOE). Current fuel usage has been obtained from all thirty-six counties and 240 cities in Oregon. The plan establishes pre-designated emergency fueling locations. The plan includes fuel usage for emergency services sector (police, fire and medical services) and essential services section (public works, public transit and sanitation). Working through the county emergency managers fuel needs will be assessed and allocation will be determined during an emergency.

OEM Report:

Dave Cassel reported on activities at Oregon Emergency Management. The State has met its benchmark of having signed certificates for all 36 EMPG cities and counties.

Dave briefly discussed the 2006 DHS grant guidance. There will be a workshop in January for those jurisdictions participating in the grant process. Discussion will include the investment plan and grant strategy. Where is your jurisdiction today, where are you going and what do you need to get there. Linda Cook asked if it was possible to have one spokesperson for the grants. There is some confusion regarding who has grant authority to answer questions. Dave said he and Matt Marheine are the grant experts at OEM.



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Dave mentioned that the first meeting regarding TOPOFF '07 was held. Several agencies were represented. One person at OEM will be designated as the coordinator for this large federal/state/local exercise.

Doug McGillivray asked about the status of the Intra-State Assistance Compact. Dave said there has been no activity on this project.

Old Business:

2006 OEMA Conference – Linda Cook

Linda briefing the group on the upcoming OEMA Conference and Expo to be held May 9-12, Valley River Inn, Eugene. Linda said the Board met to brainstorm timelines and theme. The theme decided on was “Achieving Success through Partnerships.”

The four distinct tracks are:

- 1) *Bridging the Gap between Partners*: focus is on partnerships that should exist during emergencies and disasters and how to establish them before you need them.
- 2) *Business Continuity and Economic Recovery*: focus is on how the government and private sector can work together to minimize business disruption and economic loss during and after emergencies and disasters.
- 3) *2005 Disasters – Unsuspecting Partners*: focus is on the positive partnerships that emerged during emergencies that occurred during emergencies that occurred during 2005 and the value those partnerships added to the overall response.
- 4) *Achieving Personal Excellence*: focus is on the importance of leadership and what emergency management professionals can do to ensure that their organization is prepared to be a good partner.

Linda will distribute a “Call for Speakers”. The Training Committee will also assist with conference program ideas and coordination.

This year’s conference activities will begin on Monday afternoon with the OEMA membership meeting from 2:00 – 5:00 p.m. followed by a hosted social following. Conference opening ceremonies will be Tuesday morning with a presentation of colors and welcoming activities followed by a keynote speaker.



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IAEM Conference Report:

Linda, Rose and several other OEMA members attended the recent IAEM conference in Phoenix. The conference offered many good presentations related to recent disasters, preparedness and response activities. Both Rose and Linda felt the conference was very worthwhile and were happy they were able to attend and represent OEMA.

Strategic Plan Update:

Rose reviewed the current activities related to the Strategic Plan. She will be setting up a meeting with the Finance/Audit and Membership Committees to work on an RFP for hiring a professional to develop a marketing tool for OEMA. Teleconferencing capabilities are available at most membership meetings utilizing ODOT's conference call system. Rose will be briefing the OERS Council at a future meeting regarding the benefits of joining OEMA.

Committee/Liaison Reports:

Information/Communication Technology

Tom shared information regarding amateur radio Echolink. He plans to do an Amateur Radio exercise using this technology.

Legislative

Doug McGillivray asked about the Intra-State Mutual Assistance Agreement. There has been no activity in the legislature on this agreement. Rose suggested we spend time discussion this at the next membership meeting.

A "Joint Committee on Emergency Preparedness" has been established at the Legislature. Several State Senators and Legislators are listed as committee members. A meeting will be held at the Oregon State Capitol, 900 Court St. NE, Salem on January 17, 9:00 a.m. in room HR 50. State agencies will be invited to report emergency preparedness status to this group. Rose will forward further information she receives regarding this Committee to the membership.

Membership

Rose reported that 27 new members joined OEMA in 2005. Rose will send a letter of welcome to the new delegates.

Training

David Harrington reported that the committee has been asked to work on the program for the upcoming May conference. He will have further discussions with Linda Cook regarding program content.



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Patty mentioned that when the Board visited members in LaGrande recently a request was made for section specific ICS training. The committee will work with Emergency Managers in that area to deliver training in the spring.

ORCEMS

The recertification process needs to be reviewed. Rose will contact Gail Dreckman, Chair to discuss. Tom Manning suggested working with members who already receive recertification from IAEM. This would automatically comply with OEMA recertification requirements.

Scholarship

Committee members were unable to attend this meeting. Rose shared that the group had developed a draft proposal. The Board has some additional questions they would like to discuss with the Committee before the proposal is presented at the next membership meeting.

Health Preparedness Advisory Committee (HPAC) – Jeff Rubin

Jeff forwarded a written report that outlined activities of HPAC. He stated the HRSA Oversight Committee (IHOC) will meet on 1/24/06. The plan include better integration between CDC (public health) and HRSA (hospital/EMS/private providers) grant processes and reorganized committees in terms of membership and functions. The group is recrafting how the state health preparedness system is going work, getting EMS more involved and moving forward. He is reviewing the after-action reports from the 11/2 Strategic National Stockpile (SNS) exercise.

Local Emergency Planning Committee (LEPC) – Roger Stevenson

Roger shared that LEPC is currently working with the State Fire Marshalls office to integrate LEPC with local fire Departments. The two programs will soon be merged.

Oregon Chiefs of Police Association (OCOPA) – Capt. John Teague

Capt. Teague reported that the association is currently working on how to craft a Police Assistance agreement crossing states boundaries. The association is working with Oregon Emergency management to implement this system. Rose will send a copy of a state-wide public works agreement developed by ODOT to John for review.

Oregon State Sheriff's Association – Wayne Stinson

Wayne shared with the group that agencies should not forget to share NIMS requirements with their Sherriff's Department. This has presented a problem with some agencies that were not aware of the compliance requirements when applying for grants.



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Rose stated we need a liaison with the Fire Chiefs Association. Bert volunteered to recruit someone for that position.

New Business

Installation of Officers

New officers for 2005/06 were installed.

Rose Gentry	President
Linda Cook	President Elect
Les Miller	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer

2005-2006 Meeting Schedule

Rose reviewed the meeting schedule for 2005/06. She noted that the E-Board will be holding future meetings in Lincoln City, Bend and Roseburg. She invites any members in those areas to attend and participate.

2007 Conference Location

Patty met with facility personnel from Salishan Resort at Gleneden Beach. She was very impressed with the site and feels the cost will be comparable to other conference locations we have used. She asked for approval to solidify an agreement with Salishan to secure the site for October 2007. The conference will be moved to October due to participation by many members in the TOPOFF exercise in May 2007.

John Vanderzanden moved we enter into an agreement with Salishan Resort as the location for the OEMA October 2007 conference.

Wayne Stinson seconded the motion.

The motion was approved unanimously.

Patty will e-mail the membership asking for input regarding whether or not to have a spring conference in 2008 or move it to the fall to avoid two conferences in one fiscal year.

Member Issues/Concerns:

Liaison Program

Rose e-mailed current liaisons asking for input regarding how OEMA might improve the effectiveness of the liaison program.



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Rose also asked for input regarding ways the liaison program could help advocate emergency management programs to state agencies. She also asked each liaison if they would continue in that role.

All current liaisons agreed to continue. The following suggestions were made:

- OEMA President sends a letter of introduction to each Association introducing the OEMA liaison and the purpose of our program.
- Outline liaison expectations.
- Each liaison provides a written communication to OEMA President if they are unable to attend the quarterly membership meeting.

New liaison Associations and volunteers are:

Oregon Seismic Safety Policy Advisory Committee (OSSPAC)	Tom Manning
Oregon Emergency Response System	Chuck Leonard
Utilities	Doug McGillivray

There was no further business. The meeting was adjourned at 1:40 p.m.

Respectfully submitted,

Mary Davis
Secretary