



# Oregon Emergency Management Association

Oregon Emergency Management Association  
**Membership Meeting**  
**September 17, 2004**  
**Salem, Oregon**

## **Members Present:**

Jim Clark	GeoSolve Inc.
Mary Davis	Washington County Emergency Management
Gail Dreckman	Bonneville Power Administration
David Gassaway	American Red Cross, Oregon Trail Chapter
Rose Gentry	ODOT
David Harrington	City of Portland, Office of Transportation
Chris Herrman	CRESA
Patty Hopkins	Portland Office of Emergency Management
Jim Howell	Linn County Emergency Management
Gene Juve	City of Gresham, Emergency Management
Bert Kile	American Red Cross, Oregon Trail Chapter
Bob Maca	Yamhill County Sheriff's Office
Tom Manning	Tillamook County Emergency Management
Mike Murphy	Curry County Emergency Management
Ruth Obadal	Eugene Fire & EMS
Scott Porter	OCEM, Director
Patty Rueter	Portland Office of Emergency Management
Shirley Seymour	GeoSolve Inc.
Craig Smith	Malheur County Sheriff's Office
Gene Strong	Clatsop County Sheriff's Office

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## **Call to Order:**

The meeting was called to order by President Elect Rose Gentry at 8:10 a.m. President Les Miller sends his regrets from Florida where he is assisting Hurricane victims. Rose shared that Les wanted the membership to know how excited he is about the coming year and the involvement of our membership on all OEMA committees. He shared his enthusiasm and commitment for the emergency management profession.



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## **Introductions:**

Introductions were made around the room.

## **Approval of Minutes:**

The minutes of the membership meeting of May 17, 2004 were distributed.

Motion to approve the minutes by Scott Porter.

Seconded by Gene Juve.

The minutes were approved unanimously.

## **Treasurer's Report:**

The Treasurer's Report ending July 31, 2004 showing a balance of \$37,477.97 was distributed. There were no additions or corrections to the report. The membership also reviewed the OEMA Revenue and Expenses Report, July, 2003 – June 2004, plus the 2004 Workshop Report

Motion to approve the Treasurer's Report by Chris Hermann.

Seconded by Tom Manning.

The Treasurer's Report was approved unanimously.

## **OEM Report:**

Ken Murphy, Director, Oregon Emergency Management provided a written report (attached) of activities at the State.

## **Old Business:**

### **2005 OEMA/APWA Joint Conference:**

The OEMA/APWA joint conference will be held April 26-29 at Seven Feathers Casino in Canyonville. Rose will share Workshop Chair duties with an APWA representative. The joint committee has met once and identified committee members. The next meeting of the group will be at Welches on October 15<sup>th</sup> at the conclusion of the Fall APWA conference.

### **2005 Budget:**

The proposed 2005 OEMA budget was distributed. An additional line item was added to the budget to support the development of an OEMA scholarship program. An informational memo was provided by Mike Mumaw.

Mike Murphy moved to remove the scholarship program line item from the budget until policies and procedures are developed.

Seconded by Patty Rueter.

Discussion followed regarding this item.



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Following the discussion Patty Rueter removed her second.  
The motion died for lack of a second.  
More discussion ensued.

David Harrington moved to remove \$2,000 from the scholarship program, and move \$50 to miscellaneous to fund ORVOAD membership, leaving the line item with no funding.  
Seconded by Scott Porter  
Motion passed unanimously.

Tom Manning moved to approve the amended budget.  
Seconded by Chris Hermann.  
Additional discussion. Patty Rueter asked to have a line item added to the budget titled Membership Services as a place holder with no funding attached.

Tom Manning amended his motion to approve the budget, removing \$2,000 from the scholarship line item, moving \$50 to miscellaneous and adding a line item titled Membership Services as a place holder with no funding attached.  
Chris Hermann seconded the new motion.  
The budget was approved unanimously.

### **Committee Reports:**

#### **Bylaws – Scott Porter, Chair:**

Scott stated that the Bylaws should reflect the current Committee structure of the organizations. He will review the current committee structure.

#### **Information/Communication Technology – Tom Manning, Chair:**

Tom discussed the role of the National Guard, State Defense Force. He said county emergency managers could expect a visit from a liaison to this group sharing with them available National Guard resources during an emergency.

#### **Finance & Audit – Cherilyn Foglio, Chair:**

Cherilyn was unable to attend but Patty Hopkins, Treasurer reported that the books have been taken to the CPA for tax preparation.

#### **Legislative – Doug McGillivray, Chair:**

Doug was unable to attend but provided an executive summary regarding the National Incident Management System (NIMS). There was discussion from the group regarding NIMS requirements and the relationship to EMPG funding.



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### **Membership:**

This committee is looking for a Chair. Jim Howell discussed some ideas for the committee to pursue, including a student, business or corporate membership. Patty Rueter asked to join the committee. Also discussed was recruitment of new members especially in the health community. Patty Reuter volunteered to schedule a meeting of the committee.

### **Training:**

This committee is looking for a Chair. There was discussion of past OEMA sponsored training. Patty discussed the member poll and suggested future training. Patty agreed to schedule a meeting of this committee to come up with recommendations for future activities.

### **ORCEMS - Gail Dreckman, Chair:**

Gail reported that one ORCEMS application is in process. She is looking forward to having the committee review future applications.

### **Strategic Planning – Gene Juve, Chair:**

Gene provided a status report regarding the top five goals from the OEMA Strategic Plan adopted May, 2001 (attached).

The committee has sent out a questionnaire to the membership and Gene encourages everyone to complete it. This will enable the committee to restructure the plan to meet the goals and objectives of the membership. A strategic planning session will be scheduled in the future to work on this project.

### **Member Issues/Concerns:**

Jim Howell brought up the idea of a mentorship program. This program would be a benefit to OEMA members, especially those new to the profession. The membership committee will work on development of a proposal for such a program. Better ways to utilize the website for members was also discussed. Gene mentioned several websites he uses and will share those. The committee should include upgrades to the website in their proposal.

There was no further business. The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Mary Davis  
Secretary



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