



Oregon Emergency Management Association

Executive Board Meeting

August 28, 2003

Present:

Bert Kile	President
Les Miller	President Elect
Mary Davis	Secretary
Patty Hopkins	Treasurer

President Bert Kile called the meeting to order at 9:30 a.m.

Approval of Minutes:

The minutes of July 24, 2003 were reviewed and approved.

Treasurers Report:

There was no report available at this time. Patty Hopkins and Kelly Jo Craigmiles are still transitioning the association records. Patty will have an update at the next meeting.

California Specialized Training Institute (CSTI):

Upon the recommendation of Scott Porter, Bert will send a letter to California Governor Gray Davis' office opposing the possible closure of CSTI. CSTI has provided valuable emergency management training for many Oregonians.

OEMA/APWA Joint Conference:

Mary received word from the Oregon APWA Board that they are interested in collaborating on a joint conference in 2005. The Board will bring the idea to the next membership meeting. A future OEMA/APWA combined Board meeting will be set to discuss specifics. Some issues raised were:

- Is there a profit sharing formula?
- How many session tracks will the conference support for OEMA?
- Discussion of integration of APWA/OEMA awards ceremonies.
- How will OEMA partners who contribute to funding be integrated into conference?
- How will registration be integrated?

OEMA Website:

The OEMA Board has accepted Kelly Taylor's resignation as webmaster and support person for OEMA effective August 31, 2003. The Board has agreed to hire Theresa Baker of TNT Webcrafters to continue with maintenance of our website. The Board met with Theresa and discussed several options for an improved website.



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Theresa will bring back her recommendations to the Board for review. Other services provided by Kelly Taylor are being reviewed and may be incorporated into current Board Member job descriptions.

Other issues discussed regarding the website were; OEMA phone number, content of website and posting of large documents.

OEMA Membership Meeting:

The Board reviewed the agenda for the membership meeting to be held September 9, 2003 in Salem. A draft agenda was developed. Kathy Lynn, from the Program for Watershed and Community Health will give a presentation. Other agenda items include:

- Swearing In of New Officers
- 2004 Workshop
- Joint OEMA/APWA Conference
- Website Transition

Others Issues/Concerns:

Alison Kelly from the Critical Decision Institute (CDI) asked OEMA to lend support to the Institute by co-sponsoring training (with no financial commitment) and assist as a liaison to other emergency managers around the state regarding advertisement of future training and locating possible training sites. After review the issues the Board agreed to lend this type of support. Alison will attend the September membership meeting and briefly outline upcoming training opportunities through CDI.

Les brought to the Board the idea of OEMA co-sponsoring a table display with OEM at the fall APWA conference. After much discussion the Board agreed there was not time to organize and develop an acceptable display board. This may be something the membership will want to pursue in the future.

Les asked about the current OEMA standing committee. Mary will provide him a current list. Les will invite all Committee Chairs to meet with the Board on September 26, 12:00 p.m. to discuss committee goals. Lunch will be provided.

Bert discussed the State Disaster Services Net that OEMA controls. This should be a topic for the Communication Committee to investigate. It appears Jim Hawley has been funding the maintenance of this radio net.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,
Mary Davis, Secretary