



Oregon Emergency Management Association  
**Membership Meeting**  
**September 9, 2008**  
**The Dalles, OR**

**Members Present:**

Keith Berkery	Portland Office of Emergency Management
Dan Boss	City of Tualatin
John Boynton	Yamhill County Emergency Management
Mark Chubb	Portland State University
Eric Corliss	American Red Cross, Oregon Trail Chapter
Col Rick Coufal	Region 10 SEPLO – US Army
Mary Davis	Washington County Emergency Management
Sam Dickson	DHS/AMH
Pam Duncan	Portland Development Commission
David Gassaway	Office of Consolidated Emergency Mgt.
Tom Groat	Confederated Tribes of the Umatilla Indian
Scott Hittner	Providence St. Vincent Medical Center
Patty Hopkins	Portland Office of Emergency Management
Doug Hormann	Washington County Emergency Management
Bert Kile	American Red Cross, Oregon Trail Chapter
Doug McGillivray	PacificCorp
Tom Manning	Tillamook County Emergency Management
Les Miller	US Army Corps of Engineers
Mike Mumaw	City of Beaverton Emergency Management
Scott Oerding	American Red Cross, Volunteer
John Phillip	Student
Terrie Rodman	Oliver, Rodman & Associates
Jeff Sargent	Oregon Federal Executive Board
Terry Staats	Salem Are Mass Transit District

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**Call to Order:**

President Tom Manning called the meeting to order at 10:00 a.m.

**Introductions:**

Introductions were made around the room.

**Approval of the Minutes:**

The minutes of the April 21, 2008 meeting were distributed. There were no comments or corrections to the minutes.

Motion to approve the minutes by Doug Hormann.

Seconded by Bert Kile.

The minutes were approved unanimously.

**Treasurer's Report:**

The Treasurers report of July, 2008 showing an ending balance of \$37,868.87 was distributed. Patty reported that a donation check for \$2,035 was sent to the American Red Cross. This money was the proceeds from our 2007 Sunriver conference raffle. Bert Kile stated that this money is distributed to areas around that State that are not served by a Red Cross chapter and used for disaster related services.

**Oath of Office:**

Mike Mumaw conducted the oath of office for the newly elected Board members. Tom Manning, President, Jeff Sargent, Vice President and Mary Davis, Secretary.

**Speaker – Les Miller, US Army Corps of Engineers, “Flood Response Policy for Flood Protection Systems”:**

Les reviewed an earlier survey sent to OEMA members regarding flood protection structures/systems on public and private properties. Les discussed the need for pre-planning and maintenance of levees on public and private property to avoid flooding. Les stressed the importance of adding these structures in local emergency response plans. Les will be compiling the survey results and presenting the information at the upcoming EMPG workshop in Salem.

**Conference Updates:**

**2009 – Joint OEMA/WASEMA Conference - Salishan – September 13-17**

Jeff Sargent, Conference Co-Chair, gave an update on planning progress for this joint conference. Jeff will be meeting with the WASEMA Co-Chair next month to begin planning. Many of the conference assignments have been filled. Jeff passed out a training survey and asked that attendees fill it out with ideas for conference training and sessions.

**2010 – OEMA Conference – Hood River – October 11-14**

Patty has negotiated a contract with the Best Western Hood River Inn for the 2010 conference.

### **2011 – Joint OEMA/APWA Conference – Sunriver – October 11-14**

Patty is working with APWA to sign a contract for a joint conference in 2011.

There was discussion of other associations that may want to partner with OEMA in the future.

### **OEMA Spring Training – Chinook Winds – May 12-14, 2008:**

The training committee will be working on selecting training topics for our spring training sessions. We will hold our annual OEMA membership meeting on the first day with two training tracks the following two days. Possible training topics are Advanced Professional Series (APS), EOC Design & Development and IMT/EOC Interface being beta tested at EMI this fall. Also suggested was a Mass Fatalities course and a Disaster Recovery Operations class. If you have other suggestions please send to Patty Hopkins.

### **West Consulting Negotiations – Jeff Sargent:**

Jeff is in the process of negotiating a contract with West Consulting Group to continue as OEMA's lobbyist during the upcoming 2008/09 Legislative session.

### **Oregon Emergency Management – Written Report – Tom Manning:**

Tom passed out a written report of activities at OEM. Information also include a proposed package to the Legislature asking for \$521,502,561 for additional staff and resources for OEM. OEM has requested an OEMA member sit on the State Seismic Grant Committee. The volunteer would need to attend the meetings, collect data and share the interests of the Association to the group to assure the funds are distributed equally to rural and urban areas. Pam Duncan, Portland Development Commission, has agreed to represent OEMA on this committee. OEM's report will be posted on the OEMA Members Only site.

### **Old Business**

#### **OEMA Website – Mike Mumaw:**

Mike shared a proto-type page for an updated OEMA website. The Board has contracted with Enrich Media our current provider to update our site and which will include several new features. Mike is coordinating this effort. The new site should operational by the end of the year.

#### **OEMA Committee Overview – Tom Manning:**

Tom passed out a draft Committee Template the Board has been developing for each OEMA Committee. Each Committee Chair will receive training along with template specifically designed for their committee identifying roles, responsibilities and taskings. New Committee Chair and Vice Chair's have been identified. The Board will be scheduling a training session in the near future.

**Oregon Homeland Security Council – Tom Manning:**

Joe Rizzi, Emergency Program Manager, city of Eugene briefed the State Homeland Security Committee on how the City of Eugene EOC operated during the Olympic Trials this past summer. Joe told them about the cooperation between federal, state, county and city agencies. Following this briefing Paul Evans, Aide to Governor Kulongoski, asked Joe to sit on the Homeland Security Committee as a liaison to OEMA. Joe has accepted this appointment and will keep the Board and membership apprised of issues and concerns brought to the committee in the future.

**New Business:**

**OEMA Merchandise – Mike Mumaw:**

Mike is checking a into a web-based merchandise company. OEMA would list logo apparel for purchase on the website. In this way OEMA would not have to keep a stock of items. Mike will pursue coordinating this venture.

**Cascadia Peril '09 – April 27-30, 2009**

A brief discussion of the statewide cascadia subduction zone earthquake recovery exercise. OEM is coordinating the exercise with participants from many state agencies, counties, cities, special districts and businesses.

Doug McGillivray, PacifiCorp, gave a briefing on the Private Sector Working Group he is leading. The group was formed during TOPOFF '07 and started with about 40 businesses. The group has grown to about 1300 participants in the Portland-Metro area. Many of the group members will be participating in Cascadia Peril '09. The group has received interest from the Governor's Office and is currently working on a draft memo of understanding. The hope is to have a private sector representative in all of the county EOC's to assist with sharing information to businesses.

There was no further business. The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Mary Davis  
Secretary