



# OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007    www.oregonemergency.com

## 2007 -2008 Officers

Mike Mumaw  
President  
503-642-0383

Tom Manning  
President Elect  
503-842-3412

Mary Davis  
Secretary  
503-642-0382

Patty Hopkins  
Treasurer  
503-823-3738

Rose Gentry  
Past President  
503-986-3020

Steve West  
Executive Director  
503-910-7843

## General Membership Meeting January 23, 2008 Salem, Oregon

### Members Present:

Tom Manning	Tillamook County Emergency Management
Mike Mumaw	City of Beaverton Emergency Management
Patty Hopkins	Portland Office of Emergency Management
Rose Gentry	Oregon Dept. of Transportation Emergency Management
Steve West	OEMA Executive Director
Keith Berkery	Portland Office of Emergency Management
Bob Maca	Portland Office of Emergency Management
Roger Stevenson	City of Salem
Laura West	West Consulting Group
Pam Duncan	Portland Development Commission
Bert Kile	American Red Cross-Oregon Trail Chapter
Mary King	Benton County Sheriff's Office
Randy Shaw	Oregon State Dept. of Public Health
Mike Harryman	Oregon State Dept. of Public Health
David Gassaway	American Red Cross-Oregon Trail Chapter
Wayne Stinson	Douglas County Emergency Management
Jim Slauson	JWS Consulting
Jeff Sargent	Oregon Federal Executive Board
Cherilyn Foglio	Foglio International, Inc.
Mike Lueck	City of Tigard Emergency Management
Rick Durst	Portland General Electric / Amateur Radio
Jim Howell	Linn County Sheriff's Office Emergency Management
Eric Plebuch	Peterson Caterpillar
Krista Rowland	Marion County Emergency Management
Scott Porter	Washington County Emergency Management
Sally Jones	Columbia 9-1-1 Communications District
Larry Raaf	Oregon Judicial Dept., Security Manager
Chuck Leonard	Oregon Dept. of Agriculture Emergency Preparedness
Dean Bender	Polk County Emergency Management
Alan McMahan	Oregon State Fire Marshal
Terrie Rodman	Olivier, Rodman & Assoc.- Disaster Planning
John Sneed	Oregon Emergency Management, Deputy Director
Angie Capri	Legend id / Salamander

Mike Mumaw, President, called the meeting to order at 10:00 a.m.

### **AGENDA ITEMS**

MISSION STATEMENT: OEMA is a statewide association of individuals who share an interest in the emergency management profession and is committed to minimizing the impact of disasters on communities throughout Oregon.

**Introductions:**

Introductions of the members present were made around the room.

**Approval of Minutes:**

Minutes from the September 19, 2007 meeting were distributed for comment and approval.

- Motion to approve the minutes by Bert Kile
- Motion seconded by Randy Shaw
- Minutes approved unanimously

**Treasurer's Report:**

The Treasurer's report from November 2007 showing a balance of \$39,276.46 was distributed to the members.

**Oregon Emergency Management (OEM) Director's Report:**

Lt. Col. John Sneed, the newly appointed Deputy Director of OEM read a report from OEM Director Ken Murphy regarding emergency management actions within the state. The entire report is attached as a separate file.

Report highlights include:

- OEM hired a Public Information Officer- Jennifer Bailey
- Tillamook Railroad – damaged rail- OEM is looking into long-term economic solutions
- Vernonia Schools- potential relocation of some schools
- Continuing transition of OEM from the State Police to the Military Dept.
- February Legislative Session bills of interest for OEM:
  - Legislative Concept (LC) 61- the Pacific Northwest Emergency Management Agreement
  - Oregon Declared Emergency Recovery Fund sponsored by Rep. Witt
  - Funding for regional OEM personnel

**2008 Conference Update – Sunriver, April 20-24:**

- Training Sessions Topics- President Mumaw asked the membership for ideas on pre-conference and conference training topics. Some topic ideas included:
  - Isolation and Quarantine
  - National Response Framework (NRF)
  - Homeland Security Exercise Evaluation Program (HSEEP) on how to design and execute an emergency exercise
  - Business Continuity Training (Continuity Planners Association)
  - Overview of coming policy changes
  - National Fire Protection Agency 1600 Standards- potential liabilities and impacts

Is there any interest in a pre-conference AWR 160 WMD class?

- Volunteers are needed to help with the conference
  - Eric Plebuch with Peterson Caterpillar volunteered to help with the vendors.
- Conference costs- Patty Hopkins reported that the Sunriver Resort costs are higher than other venues (Salishan). We are negotiating for the best possible price, but prices for conference registration will be increased this year.
  - 2008 Conference Registration fees:

<b>Full Conference Registration</b>	
OEMA Member	\$275
Non-member	\$325
Student	\$150

<b>Exhibit Booths</b>	
For-Profit Vendor	\$350
Not-For-Profit 501(C)3 Vendor	\$125
Table Display In Hallway	\$75

- Room rates:
  - Government \$75 +tax
  - Non-government \$149 +tax

In 2009 the conference will be a joint OEMAWASEMA Conference held at Salishan, September 14-18. They are working with us on the costs.

Spring 2009 OEMA should have a short training session coordinated with the Earthquake/Tsunami exercise occurring during that time.

- Conference Corporate Sponsorship Brochure:  
The Corporate Sponsorship Brochure for the conference was distributed to the members present. Mike Mumaw invited feedback from the business members. The hope is that Corporate Sponsorships will help with the conference costs. If the sponsorship program goes well we may be able to offer grants/scholarships for the conference.

**Legislative Update:**

- Testimony- Mike Mumaw testified before the Interim House Emergency Preparedness and Ocean Policy Committee December 5, 2007. His written testimony was distributed for members to view. Highlighted in his testimony was OEMA's support for the Oregon Comprehensive Emergency Management Act (OCEMA), a legislative priority. OCEMA objectives include:
  1. Establishing a disaster reserve fund
  2. Emergency Management program funding for areas in the state that do not have a program

### 3. Hazard Mitigation Grant program funding

- OEMA Member Survey- a legislative survey was distributed to the members present. The results of the survey will provide a database of members who have contacts with state and federal legislators.
- Steve West, OEMA Lobbyist, distributed a DRAFT of 2008-2009 OEMA Legislative Priorities to the members present with explicit instructions that this is a “DRAFT” and is not to be copied or distributed outside of the membership. He invited comments/feedback regarding the priorities.
- There was discussion regarding HB2371 from the 2007 Legislative session that was signed into law. It will require “certain health and child care facilities to adopt emergency plans that provide for the safety of persons receiving services from the facilities when faced with the threat of imminent danger”.  
There is concern that the two state agencies (Dept. of Human Services and the Child Care Division of the State Employment Dept.) overseeing Foster Care and Child Care facilities will develop separate Administrative Rules for these new regulations. It would be beneficial for OEMA to work together with these agencies, providing input and coordinating the rules for implementation.  
Mike Mumaw requested OEMA members to volunteer to actively help coordinate OEMA’s involvement in the process. Please respond.

#### **New Business:**

- International Association of Emergency Managers (IAEM) Conference Report by Patty Hopkins and Rose Gentry. A letter from the Executive Board members who attended the conference in Reno, NV, Nov. 12-14, was distributed to the membership. It detailed the conference highlights and Patty and Rose spoke to some of those points which included:
  - Very good attendance
  - Region 10 Caucus– 4 OEMA Executive Board members attended
  - List of people representing Oregon on the FEMA Region 10 Regional Advisory Council (RAC)
  - Presentations on recovery issues from Hurricane Katrina.
    - Alternate methods of emergency housing
    - “A Seismologist Look at Hurricane Katrina” – very good.
  - Talked with numerous vendors about their attendance at our conference in April
  - Next IAEM conference will be Nov. 15-20, 2008 in Kansas City, KS
- Annual Corporate Sponsor Program- a draft of the program was distributed for member feedback. Other associations (Red Cross) have

done this successfully. This program is looked as a way to provide sustained association funding.

Discussion: Jim Slauson suggested the Corporate Sponsor Program should go into the Bylaws.

Mike Mumaw remarked that the program should be addressed in the Bylaws, but the details could be put in the Administrative Rules.

Bob Maca stated that there should be some guidelines or rules for sponsorships.

Another idea was for OEMA, to arrange for, a contractor to provide emergency management training for our corporate sponsors.

A suggestion was made about adding a third tier which would allow a company sponsor to have multiple memberships.

Jim Slauson suggested this plan should go to the Bylaws and Finance Committees to work together on the details and bring it back to the General Membership at the April meeting.

There was general agreement that this is an acceptable idea.

Mike Mumaw stated that the goal then, is to have the Bylaws and Finance Committees work out the details and have the Corporate Sponsor Program ready for approval at the April meeting.

Mike will send a concept paper to the Bylaws and Finance Committees.

- Portland Community College Emergency Management Program- Mike Mumaw is on a panel that is putting together this program. It would have a 1-year certificate in Emergency Management and a 2-year Associate of Arts degree in Emergency Management. This is a different program than the one at Clackamas Community College. This is classroom/lecture based.  
There could be opportunities for adjunct teachers.  
We could provide a link to the PCC program on the OEMA webpage.
- FEMA National Incident Management Working Group- Rose Gentry, who is on the Working Group, reported that it is developing standards for Incident Management. They are working on credentialing requirements for out of state incident responders. She would like feedback and will be sending out the draft documents to the membership. Comments will need to be sent back by the end of February.
- 2008 OEMA Election Process- Rose Gentry, OEMA Past President, distributed and spoke about a letter she wrote to the membership outlining the OEMA 2008 Election Process. Key elements of the letter:
  - Elections for OEMA officer positions of President, President-Elect and Secretary will be held at the Annual Membership Meeting on April 22, 2008 during the conference at Sunriver.

- Nominations and the candidate's supervisor letter of support (a requirement) for these positions need to be to Rose Gentry by February 22, 2008 (e-mail is okay).
  - OEMA Bylaws require the Nominating Committee to nominate and publish a slate of officers at least 45 days prior to the Annual Membership Meeting which would be March 8, 2008.
  - The OEMA Executive Board strongly recommends that you fully support Tom Manning as our President-Elect to become President next year.
  - Nominations for President-Elect and Secretary should be individuals who have demonstrated service with OEMA.
  - Revisions to OEMA Bylaws in September 2007 changed terms of offices giving 2-year terms to the Secretary and Treasurer and retaining 1-year terms for the President, President-Elect, and Past President.
- Informational Handout – Mike Mumaw distributed an article that could be used as an educational tool and/or a potential presentation topic. The article: "Disaster Management is Planet Management- Facts, Challenge and Forecast for 2008" by Gunnar J. Kuepper will be posted on the web site.
  - Multi-County Mutual Aid Agreements – A request from some members that OEMA work with OEM to work out agreement discrepancies and inconsistencies with the different entities.
    - These different agreements are not coordinated
    - Need to address cost reimbursements
    - State-wide agreement does not have cost reimbursements
 Could Mutual Aid Agreements be a topic for a spring conference round-table discussion with OEM, State Fire Marshal, ODF, OEMA, Fire, Police and Sheriffs' Associations? The purpose of the discussion would be to review and coordinate/clarify the numerous mutual aid agreements.

**Committee and Liaison Reports:**

- Volunteers are needed for OEMA committees:
  - Information/Communication Technology
  - Strategic Planning
  - OEMA Liaison with Oregon Voluntary Organizations Active in Disaster (ORVOAD)
- Oregon Emergency Response System (OERS) – OEMA Liaison, Chuck Leonard, reported that the next OERS Council meeting will be Feb. 15, 2008 at OEM from 9:00am to 11:00am. Topics to be addressed include:
  - After action reports/comments from the activation of the State ECC during the Dec. 2007 storm disaster

- Input for the DHS State Preparedness Report this is due March 31, 2008. OEM and the Health Division have these reports due as well and need input.
- Amateur Radio Operator concerns - Rick Durst with PGE and an amateur radio operator voiced concerns about restrictions on amateur radio operators by commercial businesses (PGE) during emergencies. Discussion and suggestions by members included:
  - It depends on how the use is packaged to the Ham community.
  - People to contact for help - Marty at OEM the amateur radio coordinator and Bill Morris
  - It's a good idea for agencies to have their own amateur radio operator.

The next Executive Board meeting will be February 20, 2008 in Eugene

The next General Membership meeting will be March 19, 2008 in Roseburg, OR