



Oregon Emergency Management Association  
**Membership Meeting**  
**September 19, 2007**  
**The Dalles, OR**

**Members Present:**

Rocky Brown	Washington County Land Use & Transportation
Col Rick Coufal	SEPLO – US Army
Mary Davis	Washington County Emergency Management
Pam Duncan	Portland Development Commission
Cherilyn Foglio	Foglio International, Inc.
Roger Gano	City of Newberg, Emergency Management
George Houston	Base Camp Emergency Plans
Bert Kile	American Red Cross, Oregon Trail Chapter
Chuck Leonard	Oregon Department of Agriculture
Jack Linderman	Wasco County Emergency Management, Volunteer
Tom Manning	Tillamook County Emergency Management
Les Miller	Army Corps of Engineers – Portland
District <a href="#">07_09_19</a>	
Mike Mumaw	City of Beaverton Emergency Management
Scott Porter	Office of Consolidated Emergency Mgt.
Joe Rizzi	City of Eugene Emergency Management
Randy Shaw	Oregon State Public Health
Karl Tesch	Hood River County Emergency Management

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**Call to Order:**

President Mike Mumaw called the meeting to order at 10:00 a.m.

**Introductions:**

Introductions were made around the room.

**Approval of the Minutes:**

The minutes of the May 8, 2007 meeting were distributed. There were no comments or corrections to the minutes.

Motion to approve the minutes by Bert Kile.

Seconded by Cherilyn Foglio.  
The minutes were approved unanimously.

**Treasurer's Report:**

The Treasurers report for July 30, 2007 showing an ending balance of \$38,880.65 was distributed.

Motion to approve Treasurer's Report by Scott Porter.  
Seconded by Bert Kile.  
Treasurer's report was approved unanimously.

**Proposed 2007-2008 Budget:**

The Finance Committee presented the FY 2007/08 budget. Committee Chair Cherilyn Foglio answered a variety of questions regarding budget line items.

Motion to approve the budget by Gene Strong.  
Seconded by Doug Cummins  
The proposed FY 2007/08 budget was approved.

**Guest Speaker, Roger Hamilton, Climate Leadership Initiative, University of Oregon - "Climate Change Preparation and Adaptation for Human Services"**

Mr. Hamilton discussed the affects of changing weather patterns and how this can cause significant social, economic and environmental stress. State and federal agencies need to incorporate climate change into strategic planning. Temperature and precipitation trends over the last century were reviewed, indicating an average warming trend. Precipitation increases can cause increased flood damage, increases in storm intensities and decreased water quality. The following impacts could be seen to emergency services:

- Hospital capacity will be tested.
- Natural disasters impact mental health.
- Food insecurity will increase with intense storm damage and crop zone changes.
- Food transportation will be impacted.
- Sea level rise and drought may lead to dramatic increases in climate refugees moving to more habitable areas of the state or region.

Several facilitated meetings have been held with various groups. Outcomes were that the public needs better information about climate change impacts and coping strategies. (PowerPoint presentation available on the OEMA website – members only section)

### Conference Update

Conference Survey – Mike conducted an e-mail survey regarding permanently moving the OEMA annual conference from spring to fall. The majority of those responding voted to move the conference permanently to the fall. It was noted that a preference was expressed by several respondents that the fall conference occur in October, after wildfire season.

Sunriver – April 21-24, 2008:

Conference committee is forming and volunteers are still need. Tom Manning will chair the conference. Please let Tom know if you are interested in helping. Submit program ideas to Tom. If you are interested in providing a raffle basket, please let Mary know.

Salishan – September 14-18, 2009, Joint OEMA/WASEMA Conference:  
Contract negotiations are underway for this joint conference. Further details will be available after both Boards meet.

### Legislative Update:

The Board will be recognizing, on behalf of OEMA, the chairs of the Legislative Committee on Emergency Preparedness and Ocean Policy with a plaque acknowledging their support of emergency preparedness in the State.

Mike will be sending out a member survey asking if any members have regular contact with legislators. The Association can build on these existing relationships.

Mike will draft a letter to the legislators indicating what OEMA suggests as working priorities for the upcoming session.

### Oregon Emergency Management Update – Ken Keim

Ken updated the group on TOPOFF activities at the State level. The State ECC will be activated during this federal exercise. A priority for 2008 will be the seismic retrofit program. Additional staff will be hired to evaluate all public buildings in Oregon eligible for seismic retrofitting.

OEM staff are reviewing the National Response Framework distributed recently by the Department of Homeland Security. Any comments you have may be forwarded to Ken Murphy by October 10. You may also forward your comments to Mike Mumaw who will consolidate and forward them to IAEM.

OEM will be focusing on long term recovery issues in the next two years. If you have ideas and/or input regarding this topic let Ken Murphy know.

Ken said the move to the military has been positive. OEM is enjoying the support of the military to their program.

### New Business:

OEMA Brochure – the new marketing brochure, developed by West Consulting, will be posted on the website.

#### Bylaws Revisions/Dues Increase

Jim Slauson, member and experienced Parliamentarian, assisted with assuring the correct protocol and voting sequence was being followed during the discussion and voting on both the bylaws revisions and dues changes. It was determined that the membership was properly notified in advance of the meeting and given an opportunity to comment on both items. Article VI, Dues, was one of the sections identified for revision by the Board and Bylaws Committee and with the additional letter from the Association President of the intent to discuss changes to the dues, it was deemed permissible to make changes to this Article regarding when the annual dues can be set.

The Bylaws Committee presented revised Bylaws V1.3, August 30, 2007, previously sent to the membership for review and comment. Scott Porter, Chair, reviewed all of the revisions in the document and the comments submitted by members prior to the meeting. The Committee felt that some of the member comments were substantive changes that were not part of sections identified for change in revision V1.3. These comments will be addressed in a future revision of the bylaws. Voting at this meeting will entail only the current revisions. The membership can make changes to the articles that are proposed for revision provided the changes are non-substantive and do not trigger additional requirements for member notification.

#### Article III – Membership

Two new membership categories are proposed - Student and Affiliate.

#### Article IV – Privileges, Voting Rights, and Discipline

##### Section 1. Member Privileges and Voting Rights

(B) Student Members - After discussion, it was decided that Student members should not have the right to vote and the proposed revision was altered accordingly.

Section 3. After much discussion regarding disciplinary action against members who engage in conduct that reflects negatively on the Association, it was decided to make no changes to the proposed language. A future bylaws revision will add “right to appeal” language.

#### Article VII - Officers

##### Section 3. Terms of Office

A change in the terms of office for Officers is proposed. “President-Elect, President, and Immediate Past President shall serve a one year term. The Secretary and Treasurer shall serve two year terms.”

## Section 5. Elections

A change in the timing of elections is proposed. “The Secretary shall be elected in even-numbered years and the Treasurer shall be elected in odd-numbered years.”

## Article X. Liaisons and Representatives

A new article defining Association liaisons and representatives and outlining their roles and responsibilities is proposed. The article speaks to OEMA maintaining active relationships with other associations, external committees and statewide task forces with an interest and focus on emergency management or emergency preparedness. The distinction is made between the liaison and representative and who can fill these roles and what duties the person is expected to perform in this capacity.

In addition to the change to the student member privileges, several additional changes were recommended and incorporated into the proposed revision during the discussion. The changes were editorial in nature and only affected sections of the bylaws already being impacted by the proposed revision.

Bert Kile recognized all of Scott Porter’s hard work revising the bylaws. The Board thanked Scott.

A motion was made by Roger Gano and seconded by Col. Rick Coufal to adopt the Bylaws Revision V1.3 with the edits identified during the presentation and discussion of the proposed changes. Discussion of the motion was opened and a point was raised that any changes to the bylaws regarding dues, particularly when the dues amount can be set, should be made as part of the motion on the floor. The Board reviewed reasons why they felt an increase in dues was necessary at this time. Among these was the opportunity to further the Association’s relationship with West Consulting Group who provided lobbying services during the recent legislative session. West Consulting Group submitted to the Board a list of other administrative services they could provide. The Board reviewed the services and prioritized those they felt most important. Among the services was advocacy for OEMA to the Legislature, membership services (currently being conducted by the Association Secretary), fundraising, partial assistance with the annual conference, and Website updates. Some of these services are currently being out-sourced with other vendors. Membership services were taken over by the current Secretary but, in the past, were done by contract. The Board feels West Consulting Group has provided the Association with a valuable service in keeping the Association connected with the legislators, and providing ideas and products for furthering Association goals. Steve West’s knowledge and many years in the political realm is an asset to the Association.

During the last few budget cycles, the budget has increased to allow for reimbursements to committee members for meals and for the Board to travel around the state to conduct meetings and meet with members. The membership

also approved the attendance of two Board members at the annual IAEM conference.

With current revenue, the budget will not support all these additional activities. Following more discussion regarding what type of increase should be made for the membership dues and what dues should be set for the proposed membership categories of student and affiliate; consensus was reached on the following dues structure.

Delegate Member - \$100

Student Member - \$25 (25% of Delegate Member)

Affiliate Member - \$300

A friendly amendment was then made to the motion to adopt Bylaws Revision V1.3 to include changes to Article 6. Sections 1 and 4, allowing dues to be set at a general membership meeting. The friendly amendment was accepted by Roger Gano and Col. Rick Coufal. Discussion was closed and a vote taken on the original motion with the friendly amendment.

The motion passed unanimously.

The revised bylaws will be posted on the OEMA Website, Members Only Section, with all changes highlighted.

A motion to increase the dues for Delegate Members to \$100 per year, to set the dues for Student Members at \$25 per year (25% of Delegate Member) and for Affiliate Members at \$300 per year, and to revise the FY 2007/08 OEMA budget to reflect a move of \$4,000 from the promotions line item and \$7,500 from the scholarship line item to the contract lobbyist line item was made by Bert Kile:

Seconded by Les Miller

The motion passed unanimously.

#### Committee/Liaison Reports:

##### Information/Communication Technology Committee, Tom Manning, Chair:

Tom is unable to continue as chair of this committee due to his Board position.

The Board is looking for a volunteer for this position.

There was no further business. The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Mary Davis  
Secretary