



Oregon Emergency Management Association

Oregon Emergency Management Association
Membership Meeting
February 15, 2006
Salem, Oregon

Members Present:

Dean Bender	Polk County Emergency Management
Mick Bourdeau	Datasafe, Inc.
Mary Davis	Washington County Emergency Management
Kelly Jo Craigmiles	Oregon Emergency Management
Theresa Crocker	EG&G, Inc.
Cherilyn Foglio	Foglio International Inc.
Rose Gentry	ODOT
Bob Grist	Portland State University
Christopher Hamilton	Oregon Judicial Dept.
David Harrington	Portland Office of Transportation – Bureau of Maint.
Patty Hopkins	Portland Office of Emergency Management
Jim Howell	Linn County Emergency Management
Abby Kershaw	Oregon Emergency Management
Bert Kile	American Red Cross – Oregon Trail Chapter
Jeff Kresner	American Red Cross
Lei Leach	Linn County Emergency Management - Volunteer
Tom Manning	Tillamook County Emergency Management
Doug McGillivray	Pacificorp
Les Miller	USACE – Portland District
Krista Rowland	Marion County
Patty Rueter	Portland Office of Emergency Management
John Salle	EG&G Technical Services, Inc.
Pascal Schurack	Portland State University
Debbie Sinner	Emergency Volunteer
Jim Slausen	JWS Consulting
Chuck Solin	City of Eugene, Emergency Management
Roger Stevenson	City of Salem Emergency Management
John VanderZanden	Marion County Emergency Management

Call to Order:

The meeting was called to order by President Rose Gentry at 10:15 a.m.



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Introductions:

Introductions were made around the room.

Approval of Minutes:

The minutes of the membership meeting of December 15, 2005 were distributed. There were no additions or corrections to the minutes.

Motion to approve the minutes by Bert Kile.

Seconded by Doug McGillivray.

The minutes were approved unanimously.

Treasurer's Report:

The Treasurer's Report ending January 31, 2006 showing a balance of \$49,705.57 was distributed. There were no comments regarding the report.

Motion to approve the treasurer's report by Patty Rueter.

Seconded by David Harrington.

The treasurer's report was approved unanimously.

Presentation – Exercise “Operations Cooperation” - Roger Stevenson, John Vanderzanden:

This large scale, multi-agency exercise was held on the capitol mall in Salem in October, 2005. Approximately 40 agencies and 800 people participated. The exercise was supported through a grant and direct support team from DHS. The presentation highlighted some of the issues and pitfalls in coordinating a large scale exercise. John and Roger showed various photos and discussed the importance of beginning early in the planning an exercise of this scope. One of the many outcomes of the exercise was the relationships built with the various participants. They discussed various logistical aspects including player registration, food for participants, victims/volunteers, moulage of victims, staging areas, traffic control and public notification. Also stressed was keeping the objectives simple and identifying an evaluation team early in the planning process.

OEM Report:

Abby Kershaw provided a report from Oregon Emergency Management. Abby stated there are several positions currently advertised at OEM. They can be viewed at the OEM website.

OEM has just completed a plan review for catastrophic planning of State agencies which will be validated by DHS.



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Several emergency managers from around the State recently participated in a week long investment justification process conducted by OEM. Participates will have an opportunity to review all the initiative documents before they are forwarded to DHS. This information will be used to determine the amount of grant dollars Oregon will receive.

Abby reviewed the status from the current flooding disaster in Oregon in late December, early January. Eighteen counties met the threshold for FEMA funding. FEMA damage assessment teams are reviewing projects in these counties. \$8.7 million in verified damage was reported.

Ian Finseth, OEM staff, will attend a Commodities and Distribution Planning session at FEMA Region 10.

Old Business:

OEMA Conference:

The 2006 OEMA Conference will be held May 9-12 at the Valley River Inn in Eugene. The OEMA annual membership meeting will be held on May 8, 1:00 – 5:00 p.m. at the Valley River Inn. The training committee, headed by David Harrington is working on the conference program. Patty mentioned the raffle baskets and encouraged members to solicit donations for the baskets. The proceeds again will go to the American Red Cross, Disaster Relief Fund in Oregon.

Strategic Plan Update:

Rose discussed the items from the strategic plan that are being worked on. The Board would like the Finance committee to work on an RFP to hire a consultant to develop a marketing plan for OEMA. The membership committee should be looking at ways to deliver the OEMA message. Teleconferencing capabilities are already in place for those members unable to attend the membership meetings.

Committee/Liaison Reports:

Information/Communication Technology – Tom Manning, Chair :

The group continues to work on amateur radio issues.

Finance & Audit – Cherilyn Foglio, Chair:

The group will meet to develop an RFP for a marketing plan for OEMA.



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Legislative – Doug McGillivray, Chair:

Doug gave a brief overview of a legislative initiative that began with OEMA a few years ago regarding a state-wide mutual assistance agreement. OEM had agreed to take on this project but is unable to proceed due to workload.

Doug asked the membership if this is something they wish the committee to pursue. There was discussion regarding an already existing health agreement that is multi-discipline among six counties. It was suggested the committee review this agreement and possibly use it as a template. The committee will pursue this.

Membership – Jim Howell, Chair:

The committee will work with the Finance committee in the development of a marketing strategy for OEMA. The group will identify groups and individuals to further market the association. Some further membership ideas are different membership categories, i.e.; student, business, individual and the development of a mentor program. Additional members would be welcome on the committee.

Training – David Harrington, Chair:

Current commitment of the training committee is the OEMA conference program.

Oregon Certified Emergency Management Specialist (ORCEMS)

Current chair Gail Dreckman resigned the position due to workload. Member Terry Lewis volunteered to take over as chair but according to the OEMA Bylaws must have the ORCEMS certification to be a member of this committee. Mike Mumaw has agreed to step up as interim chair until Terry has completed his ORCEMS designation.

American Public Works Association, Les Miller:

Les shared that the joint Oregon/Washington APWA conference will be in Vancouver, March 28-31, 2006.

Health Preparedness Advisory Committee, Jeff Rubin:

Jeff provided a written report stating that the group will be going to semiannual meetings. The integrated HRSA Oversight Committee (IHOC) met in January and approved several new members, as well as moving toward a more strategic role. The group has begun the update process for the state pandemic influenza plan, portions of which will be tested in a full scale exercise in November.



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Local Emergency Planning Committee (LEPC), Roger Stevenson:

The next LEPC meeting will be February 23rd. The group continues to provide planning and training for hazmat incidents. The program is coordinated through the State Fire Marshalls office.

Oregon Seismic Safety Policy Advisory Commission (OSSPAC), Bert Kile:

Bert stated DOGMI will conduct a survey of buildings that may potentially receive a seismic upgrade. Legislative action provides grant funding for upgrades of certain schools and public safety buildings. OEM is working with DOGIMI on this project.

Oregon Emergency Response System (OERS), Rose Gentry:

Rose stated that each State agency has been asked to provide their Business Continuity Plan at the next OERS Council. Rose has a template that she will provide the members to work through this process.

Joint State Committee on Emergency Preparedness, Rose Gentry:

This committee was recently formed and includes many State Legislators and Senators. The purpose is to better understand current activities related to preparedness, response, mitigation and recovery by State agencies. Rose attended the first meeting. Four future meetings are planned. Possible legislation could result from these meetings. Rose suggested local emergency managers send their comments to their local representatives on this committee. A letter from OEMA was suggested but Rose does not feel this is appropriate at this time. She will keep OEMA members updated on the group's activities.

New Business:

Scholarship Proposal – Patty Rueter:

Patty reviewed the scholarship proposal for the membership. It includes:

- Funding of an in-state scholarship program was most applicable to the advancement of the membership.
- Awarding a scholarship in 2005-06 year is important.
- Criteria for eligibility can be applied to those already OEMA members and to potential new emergency management professionals.
- Practicum programs will be considered for funding upon receipt of proposals from scholarship recipients and will not exceed \$1,000 per project.\
- Practicum program investment will be used to aid the program as much as the student and therefore be another membership benefit.



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Part One:

The committee proposed OEMA commit \$2,000 of the budgeted scholarship fund to establish two \$1,000 OEMA scholarships per year through Clackamas Community College. The scholarships will be available to anyone pursuing an Associate of Applied Science degree in Emergency management, meeting Clackamas Community College (CCC) scholarship criteria, having a 3.0 GPA, demonstrating financial need (as established by CCC) and be an Oregon resident.

The courses that will be paid for through the scholarship are all on line FEMA courses, allowing students from all over Oregon accessibility to this opportunity for advancement.

Part Two:

In addition to the \$1,000 scholarship the student would be eligible to apply for an OEMA practicum stipend. This stipend dollar amount would be dependent upon the request (not exceeding \$1,000) would be coordinated with the Oregon Emergency Management agency and would cover both agency and student costs of implementing the practicum project. In addition the student would be required to present a paper to the OEMA membership on the practicum.

There was discussion regarding both parts of the proposal. The following motions were made:

Bert Kile moved that \$2,000 be set aside for two \$1,000 scholarships as identified in part one of the scholarship proposal, providing funds are available each year.

Jim Slauson seconded the motion.

The motion was approved unanimously.

David Harrington moved that \$2,000 be set aside in the scholarship fund for two \$1,000 stipends for student practicum's as identified in part two of the scholarship proposal.

Doug McGillivray seconded the motion.

The motion was approved unanimously.

Rose thanked the committee for their hard work preparing the scholarship proposal.

2005-06 Meeting Schedule:

Future meetings are scheduled for:

- March 22 – E-Board meeting - Roseburg
- April 27 – E-Board meeting - Bend
- May 8 – Annual Membership Meeting – Eugene
- June 22 – E-Board meeting - Lincoln City.



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2007 Conference Location:

Patty Hopkins is negotiating with Salishan Resort at Gleneden Beach for our 2007 conference location. Conference date will be dependent on the date for the 2007 TOPOFF exercise.

Member Issues/Concerns:

OEMA Board Nominations:

Les Miller will be accepting nominations for Board positions for 2006/07. If you are interested in running for a Board position or have a possible nominee suggestion please contact Les. Positions include President Elect, Secretary and Treasurer. Each nominee must have a written letter from their supervisor supporting the nomination. Les will provide Board roles and responsibilities to potential candidates.

There was no further business. The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Mary Davis
Secretary