



Oregon Emergency Management Association

Oregon Emergency Management Association

Membership Meeting

September 14, 2005

Salem, Oregon

Members Present:

Steve Albert	Portland Office of Emergency Management
Dean Bender	Polk County Emergency Management
Mike Curry	Jackson County Emergency Management
Mary Davis	Washington County Emergency Management
Jeff Davisson	Navy Region NW
Dara Decker	Union County Emergency Services
Tracy DePew	HRSA/AHEC
Rose Gentry	ODOT
Tom Groat	Umatilla County Emergency Management
Vicki Harguth	Columbia County Emergency Management
David Harrington	Portland Office of Transportation – Bureau of Maint.
Mike Lueck	City of Tigard
Bob Maca	Yamhill County Emergency Management
Tom Manning	Tillamook County Emergency Management
Matt Marmor	Wallowa County Emergency Management
Mike Mumaw	City of Beaverton Emergency Management
Michael Murphy	Curry County Emergency Management
Sarah Nicholson	Josephine County Emergency Management
Scott Porter	Director, OCEM
Patty Rueter	Portland Office of Emergency Management
Randy Shaw	State Public Health
Chuck Solin	City of Eugene, Emergency Management
Roger Stevenson	City of Salem Emergency Management
Jeff Still	Wireless Apple Consulting
Wayne Stinson	Douglas County Emergency Management
Gene Strong	Clatsop County Sheriff's Office



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Call to Order:

The meeting was called to order by President Rose Gentry at 9:45 a.m. Rose introduced our speaker, Brian Mahoney, PHP/SNS Coordinator, Public Health Preparedness, Office of the State Public Health Officer. Rose stated we had a full agenda and would designate time at the end of the meeting to discuss Hurricane Katrina.

Introductions:

Introductions were made around the room.

Approval of Minutes:

The minutes of the membership meeting of April 27, 2005 were distributed. There were no additions or corrections to the minutes.

Motion to approve the minutes by Scott Porter.

Seconded by Mike Mumaw.

The minutes were approved unanimously.

Treasurer's Report:

The Treasurer's Report ending June 30, 2005 showing a balance of \$34,909.49 was distributed. There were no comments regarding the report.

Motion to approve the Treasurer's Report by George Houston.

Seconded by Roger Stevenson.

The Treasurer's Report was approved unanimously.

Public Health Preparedness – Brian Mahoney, PHP Planner/SNS Coordinator

Mr. Mahoney gave a presentation on the Strategic National Stockpile (SNS). He discussed how the material is requested, who receives it first and how it is sent to the local health departments that need them. State Health will receive and manage the stockpile. Local Health Departments will be responsible for receipt and delivery to the public. There was discussion regarding security plans for the pods that will conduct dispensing the product. A full scale SNS exercise will be held November 1-3.

OEM Report:

Dave Cassel and Julie Slevin reported on activities related to hurricane Katrina. The State ECC was activated on Saturday, September 3rd. Staff was in contact with Multnomah County and the city of Portland as they prepared to shelter 1,000 Katrina evacuees. Although the large group expected did not arrive, there have been several people from the gulf area that have arrived on their own.



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The Red Cross and other service providers are all located at the shelter site in Portland and are processing the evacuees that do need assistance. Ken also discussed the Emergency Management Assistance Compact (EMAC). An emergency declaration has been declared through EMAC to receive the evacuee's who may arrive in Oregon. To date there have been no Oregon assistance requests through EMAC. Several people from Oregon have responded to the Gulf coast coordinated through other agencies.

Dave reported that an after-action report regarding the June 14th Tsunami warnings on the coast is available on the OEM website.

Old Business

APWA/OEMA Joint Conference

Rose commented that the April joint conference with APWA was a success. Both organizations learned from the other. OEMA received a large check from APWA as our split of the proceeds. APWA indicated a willingness to partner at a future conference.

Strategic Plan – Work Plan

Rose thanked the Strategic Planning Committee, Gene Juve, Mike Mumaw and Patty Rueter for all the work they put into the strategic planning session held prior to the April workshop. Rose briefed the membership on the status of the proposed workplan items.

Deliverable A – Forums for Peer Interface:

Item 1, Annual Conference, a. Increase and highlight the peer interface aspects of the conference – The Board will suggest to the conference committee a breakfast forum be added to the agenda giving all committees an opportunity to update the membership on what progress has been made during the year.
Assigned to Conference Committee.

Item 2, Quarterly Meetings, a. Use technology to reach more people (i.e. teleconferencing) - The Board will attempt to have teleconferencing capabilities at all membership meetings. Rose had this option available during the meeting.
Assigned to Communications Committee.



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Item 3, Web-based Services, a. Use technology for member outreach - The Web Based Technical Committee has been working on this item and will report later during this meeting. *Assigned to Web Based Technical Committee*

Deliverable B – Advocate EM Programs to State Agencies

Item 1, (a) Create a promotional briefing about OEMA, (b) Contract with professional public relations specialist, and (c) Cost \$5,000 – The Board discussed this item and will assign the Membership Committee in conjunction with the Finance Committee this task. An RFP will be developed and quotes solicited for this project. *Assigned to Finance & Audit and Membership Committees.*

Item 2, Present briefing to target organizations, (a) Market OEMA to select state agencies – Rose and Bert will attend the OERS Council meeting and give a briefing on OEMA. *Assigned to Executive board and Designated Liaisons.*

Item 3, Reorganize OEMA Liaison Program, (a) review current liaison program to ensure effective coordination with agencies - The Board reviewed the current list of Liaisons and suggests adding a Utility Liaison. *Assigned to Executive Board*

2005/06 Budget

Rose presented the proposed 2005/2006 budget. The E-Board met with Finance Committee Chair Cheryl Foglio to review the budget items prior to the meeting. Rose e-mailed a revised proposed budget to the membership prior to this meeting.

Mike Mumaw gave an overview of a proposed scholarship program. Discussion followed with various opinions regarding programs in Oregon and also contributing to IAEM's scholarship program. Rose proposed a scholarship committee be established to review and develop a program to present to the membership at the next meeting. Those who volunteered to participate on this committee are: Patty Rueter, Larry Raaf, Mike Murphy and Mike Mumaw.

There was a suggestion to increase the telephone line item by \$500 to cover costs of future teleconferencing.

Motion to approve the budget with a \$500 increase to the telephone line item by Scott Porter.

Seconded by Patty Rueter.

There was no further discussion. Motion approved unanimously.

Committee Reports:



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Bylaws – Scott Porter, Chair

No activity to report at this time.

Information/Communications Technology – Tom Manning, Chair

Tom comments on voice over IP technology. This communications tool will be demonstrated at a future OEMA meeting. The next meeting of this group will be October 20th, 10:00 a.m., Salem.

Web Based Technical committee – Vicki Harguth, Chair

Vicki reported that the committee reviewed the survey from the strategic plan regarding using technology for member outreach. She reviewed the ideas suggested 1) using the website to post presentation and documents, 2) ListServe, 3) Bulletin Board, and 4) Chat Room. Wayne Stinson volunteered Douglas County to host the ListServe. This is currently available to all members. Vicki discussed the other options with the OEMA Webmaster and received a quote to develop some of these services. There was discussion regarding which of these services would be most beneficial to the members. Steve Albert volunteered to research other web vendors and get pricing information.

Training – David Harrington, Chair

The Training Committee has been very active the last few months. The group will be presenting “Homeland Security – Exercise and Evaluation Program” to training to OEMA members following this meeting. The group is also developing a list of potential training topics and trainers. They are looking for areas not currently being addressed as part of the ODP program offered by OEM. If you are interested in participating on this committee please contact David Harrington.

Liaison Reports:

Domestic Preparedness Policy/Working Group – Scott Porter

Scott discussed the Urban Area Security Initiative (USAI) and the updated regional strategy the group is working on. He also briefed on the regionalization issue being proposed by Oregon Emergency Management as a mandate from Homeland Security. Scott encouraged members to provide Ken Murphy any comments you may have regarding the regionalization issue. Scott also discussed the NIMS compliance requirements. If your agency will apply for Homeland Security grant funding in the future there are several requirements you must meet to be NIMS compliant.



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International Association of Emergency Managers (IAEM) – Mike Mumaw

Mike shared that IAEM and NEMA are working on a national level to provide input regarding the placement of FEMA in the government structure. This follows concerns regarding FEMA's response to the recent hurricanes. If you have ideas or comments please forward them to Mike to be passed on to this group.

New Business

Installation of Officers – this will take place at a future meeting. Not all officers were present.

2005-06 Meeting Schedule – Rose reported that the October 20th E-Board meeting will be held in LaGrande at the ODOT Region 5 Headquarters, 3012 Island Ave. She encouraged members in that area to attend.

2006 OEMA Conference – The conference will be held at Valley River Inn, Eugene, May 9-12. If you are interested in participating on the conference committee please contact Linda Cook, Conference Chair.

2007 Conference Location – The E-Board is evaluating various conference locations. If you have a conference location preference please notify an E-Board member.

Member Issues/Concerns

There was considerable discussion regarding Hurricanes Katrina and Rita and the response and recovery efforts. It was suggested that Rose send letters to the emergency management associations of the affected States expressing our thoughts and concern for them.

Mike Mumaw cautioned OEMA members to use the established avenue for providing resource assistance to the disaster area. This would be through EMAC via Oregon Emergency Management. Self deployment is discouraged.

There was no further business. The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Mary Davis



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Secretary