



Oregon Emergency Management Association

Oregon Emergency Management Association

Membership Meeting

December 8, 2003

American Red Cross – Willamette Chapter

Salem, Oregon

Members Present:

David Carey	Grant County Emergency Management
Jim Clark	GeoSolve Inc.
Doug Cummins	City of McMinnville
Mary Davis	Washington County Emergency Management
Jeff Davisson	U.S. Navy
Sandy Eccker	Emergency Services Consulting, Inc.
Rose Gentry	Oregon Department of Transportation (ODOT)
Jim Hawley	Lincoln County Emergency Management
Patty Hopkins	Portland Emergency Management
George Houston	Base Camp Emergency Plans
Alan Hughes	Wireless Apps Consulting
Bert Kile	American Red Cross
George Kneese	City of Hillsboro
Jeff Kresner	American Red Cross, Willamette Chapter
Pam Jo (PJ) Lemley	Department of Corrections – Columbia River
Tom Manning	Tillamook County Emergency Management
Les Miller	US Army Corps of Engineers
Pat Mulligan	Canby Fire – CERT
Ken Murphy	Oregon Emergency Management
Sue Patterson	Washington County Emergency Management
Teri Poet	Clackamas County Emergency Management
Krista Rowland	Marion County Emergency Management
Shirley Seymour	GeoSolve Inc.
Roger Williamson	American Red Cross – ORVOAD

Presentation:

Don Hull	Partners for Loss Prevention
Angi Karel	Partners for Loss Prevention

Call to Order:

The meeting was called to order by President Bert Kile at 10:05 a.m.



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Introductions:

Introductions were made around the room.

Approval of Minutes:

The minutes of the membership meeting of September 9, 2003 were distributed.

There were no corrections or deletions to the minutes.

Motion to approve the minutes by Tom Manning.

Seconded by Ken Murphy.

The minutes were approved unanimously.

Treasurer's Report:

The treasurer's report ending October 31 2003, showing a balance of \$34,490.81 was distributed. There were no additions or corrections to the report.

Motion to approve the Treasurer's Report by Sue Patterson.

Seconded by Ken Murphy.

The Treasurer's Report was approved unanimously.

Presentation:

Don Hull and Angie Karel, Partners for Loss Prevention (PLP), gave a presentation on their new "Preschool Safety Program." This program was developed with input from early childhood educators, daycare staff and emergency managers. The program incorporates age appropriate teaching curriculum presented in a fun, non-alarming manner through stories, songs and rhymes, teaching earthquake safety to children in the under five age group. A kit including all materials, plus reproducible masters is available for a cost through PLP. For more information contact PLP at don_hull99@hotmail.com.

OEM Report:

See attachment for report from Ken Murphy, Director, Oregon Emergency Management.

Committee/Liaison Reports:

Training: Patty Hopkins, Chair, stated that she is in the process of scheduling three OEMA sponsored courses. An ICS Planning course will be held in Douglas County and a PIO course will be held in Marion County. Due to changes made in the state training calendar the Exercise Design short course will be replaced with another course requested by the membership.



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Patty will finalize courses, dates and locations and the membership will be notified via e-mail. It will also be posted on our website and listed in the state training calendar. Registrations for the OEMA sponsored courses will be coordinated through Mary Davis, OEMA Secretary. There was discussion from the membership regarding other possible courses for future training. A recommendation was made to sponsor general management classes that are required for the ORCEMS certification. These ideas will be taken into consideration by the training committee.

Oregon Volunteers Active in Disaster (ORVOAD): Sue Patterson gave an update on activities underway at ORVOAD. A recent meeting was held at the Oregon Food Bank. The facility, which is the size of a Costco store, stores food year-round for families in need. The organization currently has an agreement with the Oregon National Guard to provide generators in the event of a power outage. These generators are currently in Iraq. This would prove to be a serious situation if an outage occurred at this time.

Hospital Preparedness Advisory Committee (HPAC): Jeff Rubin provided the following written update:

HPAC meets quarterly, so we haven't met since my 10/28 update. This update deals mostly with the hospital implementation subcommittee of HPAC, dealing specifically with the HRSA grants to hospitals and health systems.

We're developing a list of minimum standards for OR hospitals for basic preparedness. Although not all standards are bioterrorism-specific (the HRSA grants specifically target BT preparedness), all would assist in developing BT preparedness. We're developing standards because the feds haven't, and the Joint Commission for Accreditation of Healthcare Organizations (JCAHO) standards only apply to accredited facilities (many small rural hospitals aren't accredited). The standards we're working on are derived from the HRSA goals: personal protective equipment (PPE), decontamination, isolation, training, general staff protection, BT-specific issues (being able to manage 500 acutely ill patients per million of population - this is on a regional basis and we're still working on defining regions), medication and vaccines, communications (interfacility, intrafacility, regional, and statewide), and planning and exercises.

The state has disbursed most of the public health preparedness money it has received through CDC grants. The state has disbursed relatively little of the hospital money from HRSA grants, and there's a good reason for this. Some states (e.g., WA), have simply divided up the money among regions and given it out regardless of need, and with little strategy - in effect a 100% pass-through. Other states have purchased equipment for hospitals without attempting to find out what was needed



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(e.g., purchasing complete sets of HEICS position vests for all hospitals, including those who already had them, and those that were way too small to be able to fill all the HEICS positions), let alone determining priorities. We have conducted a detailed survey with 100% participation from OR hospitals and are basing our standards development and funding priorities on the survey results and related feedback and follow-up. It's slow, and it makes us look like laggards when comparing disbursement stats with other states, but I'm convinced it's the best way. What OR does may well generate a template for other states, but there'll be some grouching in the meantime.

For those who spent blood, sweat, and tears on the needs assessment(s), we seem to have general consensus within our subcommittee (which will lead to one of our formal policy recommendations), that we incorporate results of FY04 county needs assessments as much as possible in determining, prioritizing, and meeting needs. I can't claim that coordination will be perfect, but we'll do our best.

Many people have been working hard on this and will continue to do so. We are slated to produce a draft of our prioritized recommendations and standards at the next subcommittee meeting on 12/16.

As always, people are welcome to contact me directly with questions. If I can't answer them directly, or make up something convincing, I'll refer the question to someone who can. Jeff Rubin, Emergency Manager, Tualatin Valley Fire & Rescue. (503) 642-0399, jeff.rubin@tvfr.com.

International Association of Emergency Managers (IAEM): Mike Mumaw provided the following written update:

There has been a change on Capital Hill in Washington DC. In the past IAEM had to invite themselves to meetings, hearings and testimonies; now the Association is an established player in emergency management related issues. To help facilitate IAEM's efforts on Capital Hill, the Association has contracted with a Lobbyist to track on-going legislation and provide advice on how to make the appropriate legislative contacts.

Along with our other national partners including NEMA and NaCo; a successful campaign was waged to protect the EMPG program. You may recall that it was not even specified in the Department of Homeland Security budget and was lumped in one pot with several other grants. A subsequent budget mark up had it identified by name, but it carried the restriction that it could not be used for personnel. The final result of the combined efforts of the various Associations resulted in EMPG being



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given its own line item in the budget and it was approved at an amount higher than originally proposed by the House and Senate. Word of caution though; DHS has flexibility in moving funds within the department, so EMPG is not totally safe.

IAEM, NEMA and NaCo are also working on the legislators to keep disaster mitigation and pre-disaster mitigation programs from disappearing and funded at levels at least comparable with previous years.

Since OEM recently provided a summary of pending legislative issues both federal and state, I won't repeat the information here.

IAEM's State EM Association Forum is moving forward in looking for ways to improve coordination, communication and cooperation between IAEM and the State Associations. One possibility proposed by members from Maine was the possibility of State Associations becoming Chartered Chapters of IAEM, like other professional organizations.

On the topic of Chartering Chapters – IAEM chartered its first four International Emergency Management Student Association (IEMSA) Chapters. These chapters are:

- University of North Texas
- Arkansas Technical University
- Central Missouri State University
- University of Akron

If you have any questions regarding IAEM please contact Michael Mumaw, 503-642-0383 or by email mumawmj@tvfr.com

Old Business:

2004 Workshop:

The program committee has been meeting and considering sessions for the upcoming workshop. The workshop theme will be "Focus & Triage" – "First Things First." Les Miller, will oversee the workshop functions in his role as President Elect. He will be scheduling a meeting for the committee chairs in the near future. Several ideas for sessions were sent to Patty Rueter and other ideas discussed at this meeting will be passed along to the program committee. If you have any award nominations please forward to Patty Hopkins. The areas for awards are innovation, coordination and service.



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Website:

Mary provided a demo of the new website design. Comments regarding the new navigation tools and colors of the website would be appreciated. We are also seeking photo's that would enhance the front page. Any members that have appropriate disaster photos please forward to Mary. She also shared with the membership that a quarterly newsletter will be arriving beginning in January via e-mail. Sue Patterson has agreed to coordinate the newsletter effort.

Joint OEMA/APWA Conference:

Mary and Scott Porter met with the APWA Board to discuss a joint conference in 2005. APWA is very excited about partnering with our organization and will work with our conference committee to assure a win/win conference situation for everyone. Two dates are available in April at the Canyonville location. There was discussion regarding assuring there is no financial burden for OEMA if we proceed with the partnership. The subject of providing CEU's for attendance was also suggested. This will be investigated further.

Motion by Ken Murphy to commit to the APWA/OEMA joint conference in April, 2005 with the stipulation there is no financial burden placed on OEMA as a result of this partnership.

Motion seconded by Patty Jo Lemley.

Motion approved unanimously.

New Business:

The next OEMA membership meeting will be February 10, 2004 at Ocean View Resort, Seaside.

Member Issues/Concerns:

There were no member issues or concerns at this time.

The meeting was adjourned at 2:00 p.m. by President Bert Kile.

Respectfully submitted:

Mary Davis
Secretary



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Attachment

OREGON EMERGENCY MANAGEMENT OEMA UPDATE

- **Critical Decision Institute (CDI)**– The Governor has approved the funding for CDI. Paperwork is being prepared to determine amount and requirements.
- **2002 Windstorm** - OEM is in the final stages of finalizing all 2002 windstorm inspections that hit the mid Willamette valley.
- **9-1-1** – OEM will begin in January 2004 installing the E9-1-1 system for cell phones. Primary focus will be on the I-5 corridor. Later on in 2004 we will move towards all eastern Oregon counties.
- **Urban Search and Rescue (USAR)** – Oregon continues to create its own USAR concept. The teams have been formed, one in Portland, one in Eugene, and one in Bend. In the process of purchasing equipment and beginning the specific training requirements.
- **Citizen Corps** – Really need everyone to encourage their communities to form Citizen Councils and especially Community Emergency Response Teams (CERT).
- **State Interoperability Executive Council (SIEC)** – This group is now beginning a process to assess what we have in Oregon in the way of communications. This group has also placed a recommended priority for types of equipment and standards in the FY04 grant package.
- **Regional Alliance for Infrastructure and Network Security (RAINS)** – The Governor has approved the funding for CDI. Paperwork is being prepared to determine amount and requirements.
- **2004 Homeland Security Grant for Oregon**
\$32,679,000
APPLICATIONS TO JURISDICTIONS WILL GO OUT THE WEEK OF DECEMBER 22, 2003. 100% FEDERAL, NO MATCH. 80% TO LOCALS. JURISDICTIONS HAVE SIX (6) WEEKS TO APPLY. DUE BACK JANUARY 27, 2004. WILL GO THROUGH GRANT REVIEW FIRST FEW WEEKS OF FEBRUARY. GRANTS SHOULD BE AWARDED NLT



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MARCH 1, 2004. PERFORMANCE PERIOD IS 24 MONTHS. The categories are:

EQUIPMENT -
PLANNING -
EXERCISES -
TRAINING -
CRITICAL INFRASTRUCTURE -
CITIZEN CORPS -

New Area in Grant

LAW ENFORCEMENT TERRORISM/PREVENTION

Information Sharing to preempt Terrorist Attacks

Target Hardening to Reduce Vulnerability

Threat Recognition

Intervention Activities

Interoperable Communications

- **Discussion/after action review of state agency involvement during Costco event.** Had a very good discussion. Salem Police, Salem Hazmat and DOJ were represented. We need to work on how to test for suspected airborne substances. DEQ will check on the use and/or procedures for spheres for air samples. We also need to check on facilities in the Salem area where we can take large groups that will not or at least have minimal impacts for triage or questioning. Finally, we need to further refine PIO procedures that involve multiple locations and determine how to get additional PIO help if needed.
- **Regional Maritime Security Coalition Demonstration Exercise** - Regional Maritime Security Coalition exercise which was held at OEM on November 20, 2003. This was a 6-hour demonstration exercise, which was to demonstrate the ability of our region's public-private partnerships to prevent and/or mitigate potential security threats to our transportation networks with emphasis on the maritime portion.

The exercise tracked a tainted grain shipment from a Nebraska farm, which was tracked by a system that Qualcomm is using with the trucking industry, then tracked into a rail shipment which the Union Pacific security team was here and hooked OEM into the railroads computer/GIS tracking system,



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which then went on to barges on the Snake and Columbia river systems headed for the Port of Portland which was tracked by live cameras in Lewiston Idaho and the Port of Morrow.

Additionally, we had cameras on the dams from the Corps on Engineers. This entire system was then super imposed on to the Regional Alliance for Information and Network Security (RAINS) platform, which was the management software for the event. We also demonstrated another Oregon product called i-move, which did provide a 360-degree view of the Port of Portland and downtown Portland.

We had about 70 participants and demonstrated some great public-private partnerships. Senior members of the Transportation Administration were here to view/evaluate this project for further funding and use by other river port cities in America. I have attached a one-page summary about the coalition and the grant focus.

- **Columbia Gorge Community College First Responder Training Center** – Ken Murphy attended a briefing on this proposal. The college has two programs to train nurses and powerhouse operators. House Joint Resolution 55 supports this. The college is asking for \$8.2 million to support the initiative.
- **Short discussion on NE Blackout** – Handed out the executive summary. It appears based upon the reports that much of the problem was in the private sector. **OEM has a detailed 134-page report if anyone would like a copy.**
- **SARS Summit** – Oregon Health conduct a summit in Portland on December 5, 2003. Good technical/medical overview and provided two algorithms for SARS.
- **National Guard** – Oregon is pending final decision on the approval for a Civil Support Team.
- **Emergency Management Accreditation Program (EMAP)** – The program is now open for city and county applicants. EMAP is the emergency management accreditation program and was created for emergency managers as a voluntary standards and accreditation process for emergency management programs. There is an accreditation fee based upon the population of your jurisdiction. You can find out more information at www.emaponline.org



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- **Chemical Stockpile Program** – Oregon continues to come closer to the destruction of the chemicals. The most important issue now is the completion of the 450Mhz radio system for both counties. The Army and the contractor continue to meet DEQ standards. The actual burn date is not firm, maybe sometime this summer or fall.
- **Update on Federal Legislation**

Details of the omnibus appropriations package were released this week, but passage of the bill could be difficult. The House will consider the package on Monday, December 8 and the Senate will consider the package on Tuesday, December 9. But, the Senate will not have a roll-call vote, meaning any objections from one Senator could hold up the package's consideration and approval. Several Senators, including Sen. Robert Byrd (D-WV), have already announced their intentions to express objections. A continuing resolution is in place to keep the government running through January 31, 2004 if resolution is not reached. If resolution were not reached, the entire package would be up for re-negotiation.

Among other things, the omnibus package contains authorization extensions for the Predisaster Mitigation Program (one year) and the National Flood Insurance Program (NFIP) (six months). The bill also contains \$1.16 billion for the Centers for Disease Control (CDC) Bioterrorism program through the Public Health and Social Services Emergency Fund. Of this amount to CDC, \$940,000,000 is for State and Local Preparedness, \$158 million is for upgrading CDC capacity, and \$18 million is to continue a research program and the anthrax vaccine. The State and Local Preparedness funds would be distributed as follows: \$847 million for state cooperative agreements; \$29 million for public health preparedness centers; and \$5.5 million for Centers for Advanced Local Health Practice. Also, poison control and the Emergency Medical Services for Children programs are funded in the package.

Additionally, \$518 million in funding is provided for hospital emergency preparedness. From the Department of Justice section, there is \$85 million in funding for the COPS Interoperable Communications Technology.

If the omnibus package is not resolved, staff from the House and Senate authorizing Committees for FEMA will introduce a one-year extension of predisaster mitigation separately to be considered under suspension of the rules and by unanimous consent early next week.



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The Senate approved S. 1279, Senator Voinovich's (R-OH) Health Monitoring Bill last week. The bill, which is supported by NEMA, would create a voluntary health-monitoring program for first responders as well as other disaster workers and victims. The bill has been referred to the House Transportation and Infrastructure Committee and the House Energy and Commerce Committee. The bill contains a three-year extension of authorization for the Predisaster Mitigation Program as well.

- **DHS Appointments**

The nominations of Admiral James Loy to be Deputy Secretary of the Department of Homeland Security and Michael Garcia to be the Assistant Secretary of the Bureau of Immigration and Customs Enforcement were confirmed by the Senate last week. This morning, the Department announced the appointment of former Navy Admiral David Stone to serve as acting administrator of the Transportation Security Administration.

- **NRP/NIMS DOCUMENTS OUT FOR COMMENT**

Several draft documents were released by DHS for review and comment by stakeholders.

NRP SOPs (HSEOC, PFO, JFO) – comments due by December 10

Draft NIMS Plan – comments due by December 17.

- **Update on State DP Strategy** – Next version is out for review and OEM will finalize by December 19, 2003.
- **Update on Enterprise Cyber Security** – The state CIO, Don Fleming gave an overview to Steve Schneider and a portion of the GSC of what events and proposed course of actions to complete the program. It will begin in 2004 and goes through 2008. This project is also tied to data center consolidation, IT personnel consolidation, and an overall assessment of IT in Oregon. Mr. Fleming was approved to move forward with the project.
- **Update on Continuity of Operations Plans, Continuity of Government Plans, and Business Continuity Plans for State of Oregon** – Cindy Becker, assistant Director of DAS provided an overview of the states initial plan to begin business continuity planning (BCP). It was made clear that certain steps must take place before BCP can take place. Ms. Becker was approved to move forward with the project.



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- **OMD State Operational Plan** – The Oregon Guard is in the final steps of completing the plan. On December 11, 2003 the Guard will be conduct overview of the plan at 1:00pm at the ARC.
- **Update on the (DHS-FEMA) National Automated Resource Management System (ARMS) initiative**

Booz Allen Hamilton has been tasked to support the Federal Emergency Management Agency (FEMA)- Preparedness Division, in the development a requirements document for the Automated Resource Management System (ARMS). This document will provide a high-level specification of ARMS system requirements by identifying and defining the corresponding data, functional, business rule, operational and technical requirements for a web site needed to help state and local governments improve their capability to carry out mutual aid during emergency situations.

The ARMS is defined as “An automated system that assists emergency managers in locating resources to enhance their response to emergencies.” ARMS will be used to enhance current EMAC and mutual aid processes. The general functions the software include its use as:

- A Resource Inventory Repository
- A Resource Requesting tool
- A Resource Ordering tool
- A Resource Tracking tool

Additionally, ARMS will have a report generating capability and be able to provide supporting documentation for billing purposes.

The ARMS Systems Requirements Document (SRD) provides a high-level specification of ARMS system requirements. It identifies and defines the corresponding data, functional, business rule, operational, and technical requirements needed to meet the needs of ARMS users. This initial SRD is a baseline for ARMS requirements. The SRD is a living document and may be updated as approved by FEMA/DHS.

ARMS will be used to enhance current EMAC and mutual aid processes and has four main purposes. They include its use as a:

- Resource inventory repository. ARMS will maintain a resource inventory of selected Federal, State, and local assets. These assets represent a compilation of the resources that have been “typed” (have minimum



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standards which identify common measurable criteria for performance, capability, qualification, or other requirement) by the Department of Homeland Security, FEMA and the National Resource Management Working Group. Users will be able to view, search, and update (as appropriate) the inventory. The repository will contain necessary information about each resource. Users will be able to search the inventory database by attributes such as resource name. The inventory for each resource will include information on how to order the resource.

- Resource requesting tool. ARMS will enable users to request resources, get approvals, and identify and meet conditions that must be met before an asset can be ordered.
- Resource ordering tool. ARMS will facilitate the process of resource ordering. A resource can be ordered after it has been identified, it is known to be available, and all approvals and conditions have been granted and met.
- Resource tracking tool. ARMS will provide “asset visibility and accountability” information on each resource selected for deployment. This will include where the resource is located, the date/time it was dispatched, its estimated arrival date/time at its destination, and date/time when it is released and returned to the provider. Further, ARMS will identify resources in the inventory that have been ordered/deployed and those deployed and now unavailable for deployment. The resource tracking function will expand to include GPS/GIS and mapping capabilities in the future.

The primary system requirement for ARMS is for it to be able to store, search, locate, and display selected resource information for those resource items that have been “defined and typed” and approved by the DHS/FEMA and the National Resource Management Working Group.