



Oregon Emergency Management Association

Oregon Emergency Management Association
Membership Meeting
September 9, 2003
Salem, Oregon

Members Present:

John Clouse	Columbia County Emergency Management
Mary Davis	Washington County Emergency Management
Cherilyn Foglio	Foglio International, Inc.
Bob Grist	Oregon Wing Civil Air Patrol
Tom Groat	Umatilla County Emergency Management
Ed Hauer	Clatsop County Emergency Management
Chris Herrman	OCEM
Patty Hopkins	Portland Emergency Management
Jim Howell	Linn County Emergency Management
Sheridan Jones	Lincoln City Emergency Management
Gene Juve	City of Gresham Emergency Management
Bert Kile	American Red Cross
Charles Knapp	
Jeff Kresner	American Red Cross, Willamette Chapter
Bill Lennox	ARES
Tom Manning	Tillamook County Emergency Management
Les Miller	US Army Corps of Engineers
Michael Murphy	Curry County Emergency Management
Joseph Murray	Oregon Emergency Management
Sue Patterson	Washington County Emergency Management
Scott Porter	OCEM – Washington County
Laureen Paulsen	Polk County Emergency Management
Patty Rueter	Portland Emergency Management
Debbie Sinner	Marion County Emergency Management
Jim Slauson	JWS Consulting
Jim Spitzer	Multnomah County Health Department
Roger Stevenson	City of Salem Emergency Management

Call to Order:

The meeting was called to order by President Bert Kile at 12:00 p.m.



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Introductions:

Introductions were made around the room.

Approval of Minutes:

The minutes of the membership meeting of May 5, 2003 were distributed. There were no corrections or deletions to the minutes.

Motion to approve the minutes by Scott Porter.

Seconded by John Clouse.

The minutes were approved unanimously.

Treasurer's Report:

The treasurer's report ending June 30, 2003 was distributed. There were no additions or corrections to the report.

Motion to approve the Treasurer's Report by Chris Herrman.

Seconded by John Clouse.

The Treasurer's Report was approved unanimously.

Critical Decision Institute Briefing:

Alison Kelley from Portland State University, Hatfield School of Government, gave an update on a one day seminar, "Crisis Leadership & Decision Making". Alison approached the E-Board seeking sponsorship of this training opportunity that will be offered around the state. The E-Board agreed to lend OEMA's name to this training opportunity, along with the Hatfield School and the Critical Decision Institute. Alison is hoping to work with emergency manager's around the state to set dates and secure facilities for this training. There was discussion regarding the cost of the training. Alison suggested that a reduced cost could be negotiated if a jurisdiction gathers a large group for the training. It was also suggested that an agency might partner with a business that could sponsor the training. Alison will send information regarding specific dates and locations to the membership.

Presentation:

Kathy Lynn from the Institute for a Sustainable Environment – Program for Watershed and Community Health, University of Oregon, gave a presentation titled, "Community Capacity and Wildfire Protection. Kathy shared the program's goal of building capacity among the rural poor to reduce risk from wildfires.



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This can be achieved by helping public and private organizations with existing programs and resources to implement wildfire prevention strategies.

The group seeks to develop broad public awareness about the relationship between wildfire policies and programs and rural poverty. This awareness will provide a foundation for strategic action that changes the way policies are developed and funding is allocated so that they equitably address the needs of the rural poor. Kathy shared a community outreach program underway in Josephine County. If you would like more information please contact Kathy at Kathy@uoregon.edu or telephone at 541-346-0687.

OEM Report:

Matt Marheine, Terrorism Grant Coordinator, shared information regarding the various terrorism grants available. A two-year grant will allow for the hire of three terrorism positions in the areas of training, planning and exercising. There was discussion regarding the updating of the terrorism needs assessment currently underway by various agencies in Oregon. It is hoped the needs assessment will be on a three-year updating cycle.

Gene asked if requests made through the HRSA grants and the Homeland Security grants was being coordinated so there was no duplication of equipment purchases. Matt said that the team reviewing the WMD grants was taking that into consideration when awarding funds.

Kelly Jo Craigmiles, State Training Officer, gave an update on the state training calendar. Due to funding issues most training will have a WMD focus with the exception of the ICS Series offered in October. Professional Development Series training is now available on-line at the FEMA website. It will no longer be offered by OEM. Kelly Jo requested that all WMD training requested by locals be channeled through the State for tracking and assuring training requirements for WMD are met. Please contact Kelly Jo or Matt and they will assist you with scheduling this training.

There was discussion of WMD training standards. Currently there are no standards for this training. Kelly Jo stated that Oregon is working to develop WMD training standards and hopes to lead the nation in this effort.

Kelly Jo also stated that due to cutbacks OEM will no longer track DPSST training for non-certified staff.



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Committee Reports:

Training Committee – Patty Hopkins, Chair:

Patty discussed the results of her recent poll regarding OEMA sponsored training. The committee recommends the following;

- Exercise Design – 2-1/2 Day
- PIO - 3 Day
- Planning Section

There was discussion from the membership regarding offering one or more courses at our annual workshop. This could either be incorporated into the workshop program or extra days could be added at the end of the week. Patty will take these ideas back to the committee. There was also discussion of the new NIMS ICS that is talked about in the National Response Plan.

Motion for Training Committee to move forward with the priority courses and monitor what is happening with the new NIMS ICS by Gene Juve.

Seconded by Jim Slauson.

Motion approved unanimously.

Strategic Planning Committee – Gene Juve, Chair:

Gene stated the current strategic plan is on our website. He encourages all members to review the plan, including the goals and objectives and make recommendations for revisions. Gene would like to embrace the Health and Business & Industry communities into OEMA's strategic plan. He will reconvene the committee, review the plan and make recommendations to the membership.

Communications Committee – Tom Manning

Tom gave a report of activities in Tillamook County relating to VHF frequencies. Tom stated that the FCC is no longer issuing broadband VHF frequencies. Modifications can be made to existing licenses.

Les invited all the Committee Chairs to attend the next E-Board meeting for a working lunch to review committee goals and objectives. The meeting will be held September 26, 12:00 p.m. at the American Red Cross, Oregon Trail Chapter.



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Liaisons:

Domestic Preparedness Working Group (DPWG) – Scott Porter:

Scott stated the committee continues to meet to review grant applications. Matt is doing a great job keeping locals informed of grant timelines and opportunities. Scott will send updates to the membership when there is new or rapidly emerging information not received through other avenues.

Hospital Preparedness Advisory Committee (HPAC) – Jeff Rubin:

Jeff provided written information regarding the activities of this group. He gave updates on the passage of HB 2261 – which gives the Governor the authority to declare a state of emergency due to an impending public health crisis and HB 2410, which addresses the liability issues for medical facilities and medical personnel volunteering services during a disaster.

HPAC has identified four subcommittees, two deal with the previous House Bills, another is dealing with smallpox vaccination plans and the fourth is discussing overall hospital/health system preparedness with respect to HRSA funds.

Local Emergency Planning Committee (LEPC) – Roger Stevenson:

LEPC is moving forward with planning activities in Stayton. Roger stated local emergency managers may be contacted regarding your existing community plans.

Oregon Showcase State – Bert Kile

Bert stated the group is moving forward with their 14 elements. They are looking for future funding partners.

Oregon Volunteers Active in Disaster – Sue Patterson:

Sue stated that ORVOAD now has a website, www.orvoad.org. The site has great links regarding individual assistance information. ORVOAD will be updating a contact list which will be sent to local emergency managers. The recent hosting of the Donations Management course was very well received.

Regional Emergency Management Technical Committee (REMTEC) – Scott Porter

This group is comprised of representatives from Clackamas, Clark (WA), Columbia, Multnomah, Washington counties, cities, Metro, local utilities and businesses in the Portland Metro area. The group is overseen by elected officials from the participating agencies. REMTEC, the technical workgroup, meets monthly and is currently working on the following work plan elements:



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- Emergency Transportation Routes (ETRs) – committee comprised of road owners in the five county area, city of Portland, utilities, Metro and others. Group has identified Emergency Transportation Routes (ETRs) for moving resources during an earthquake, developed procedures to assess damage to the routes and methods of communicating this information to the road owners and/or EOCs during an emergency. An MOU will be signed by all road owners agreeing to the damage assessment procedures.
- Utility Coordination – the committee is comprised of all the major utilities in the metro area. The group is working on procedures for government/utility coordination during disasters. This group will also formalize the procedures and communications plan via a signed MOU by all parties.
- Debris Management Plan – the project is being led by METRO. The group is comprised of emergency managers, transportation officials and representatives from the solid waste community. The group is working to develop procedures for Metro's Debris Management Plan.

Old Business:

Workshop 2004: Workshop will be held May 17-20, 2004 at the Valley River Inn, Eugene.

Program	Scott Porter/Patty Rueter
Registration	Mary Davis
Vendors	Sharon Kennedy
Facility	Kelly Jo Craigmiles/Patty Hopkins
Awards	Patty Hopkins
Store	Laureen Paulsen/Patty Hopkins
AV	Roger Stevenson

If you have program ideas please let Scott or Patty Rueter know. Patty Hopkins will be soliciting award nominations throughout the year. Also you may submit a nomination directly to Patty at any time.

New Business:

Joint OEMA/APWA Conference:



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The E-Board has approached the APWA Board regarding a joint conference in spring of 2005. APWA is interested in pursuing this idea. Currently the APWA conference is scheduled to take place in Canyonville at Seven Feathers casino.

There was some concern by the membership regarding the location and other issues regarding funding, registration and conference profits. After much discussion the following motion was made:

Motion by Patty Reuter to authorize the E-Board to explore hosting a joint conference with APWA in spring of 2005. The E-Board is to meet with the APWA Board to clarify the issues mentioned.

Seconded by Cherilyn Foglio

Motion approved unanimously.

OEMA Website:

Bert announced that Kelly Taylor has resigned as OEMA support staff . The E-Board has hired Theresa Baker from TNT Webcrafters to manage our website. One new feature will be a newsletter that will be sent to the membership. Look for a new and improved website in the future.

Member Issues/Concerns:

Patty Rueter mentioned that this would be a good time to review the OEMA purpose statement. We need to advertise the positives about belonging to OEMA. Bert suggested this might be something the membership committee should look into.

Les mentioned that we should explore the possibility of having a liaison at the League of Oregon Cities (LOC) and the Association of Oregon Counties (AOC). Les will look into this idea.

Mary mentioned there was concern regarding having the roster available on the website. Currently some home addresses and phone numbers listed. It was determined that the roster will be e-mailed to the membership and not be placed on the website any longer.

Tom Groat shared with the membership the use of National Guard personnel in completing county readiness assessments. This service is free. Contact Tom for more information.

The next membership meeting will be held in December. Date and location to be announced.

There was no further new business.



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Motion to adjourn the meeting by Jim Slauson.

Seconded by Sue Patterson.

Motion to adjourn approved unanimously.

President Bert Kile adjourned the meeting at 3:30 p.m.

Respectfully submitted,

Mary Davis

Secretary