



# OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007    www.oregonemergency.com

## 2010-11 Officers

Mike Harryman  
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Doug McGillivray  
President-Elect  
503-434-7340

East Side Rep  
Tom Groat  
541-966-3530

West Side Rep  
Gene Strong  
503-325-8635

Mary Davis  
Secretary  
503-259-1182

Patty Hopkins  
Treasurer  
503-823-3738

Jeff Sargent  
Past-President  
503-326-3030

*"Partnering For a Safer Oregon"*

## OEMA EXECUTIVE BOARD MEETING

February 9, 2011

Aloha, OR

11:00 – 3:00

### Members Present:

Mike Harryman	President
Doug McGillivray	President Elect
Jeff Sargent	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer
Tom Groat	East Side Representative (Conf. Call)
Gene Strong	West Side Representative

The meeting was called to order by President Mike Harryman at 11:00 a.m.

Patty passed out the treasurer's report showing a balance of \$63,097.00 as of December, 2010

### **Strategic Plan Discussion:**

The Board reviewed the notes from the Strategic Planning Session held August, 2010. Eric Plebuch, Committee Chair, provided a summary to the membership at the October meeting. After reviewing the notes the Board discussed next steps in the planning process. The Board agreed to proceed with hiring a contractor to complete the plan and provide a work plan for Committee Chairs. After discussions with Eric he agreed this was a great idea. Jeff and Eric will move forward on discussions with a contractor to complete the strategic plan.

Following the plan update the Board will meet with all Committee Chairs to review the document and move forward with action items. A possible time for this meeting might be the day after the June 15 membership meeting. Patty will check into a location to accommodate both meetings.

**Liaison Position Update:**

Oregon Disaster Housing Task Force, Nancy Bush, Clackamas County. Mike will ask Nancy to provide the membership with the minutes of this group.

Oregon Fire Chief's Association: Chief Les Hallman has volunteered to fill this position.

Military/National Guard/DOD: Kori Olsen has filled this position.

IAEM Universities & College Higher Education Caucus: Andre' LeDuc has filled this position.

Oregon Association of Chiefs of Police: There is still a vacancy for this position. Mike will work with our lobbyist to find someone to fill this position.

State Citizen Corps Advisory Council: There is still a vacancy for this position. Mike or Doug will try to find someone to fill this position.

National Weather Service: The Board feels that this would be a good addition to our liaison group. Mike will talk to Tyree Wilde at the National Weather Service.

**March 15 Membership Meeting Agenda – 12:30 – 3:30:**

- Recognition/Awards
- CHEMPACK Program Presentation
- OEM Director Update
- Legislative Update
- Committee Updates
- Conference Update

We currently have 62 people signed up for the morning training, Isolation & Quarantine jointly sponsored by OEMA and Oregon Public Health.

**Professional Development Committee – Dawn Blalack, Chair:**

Dawn stated the committee meets via conference call once a month. They are working on a coordinated training calendar, revamping the application process for ORCEMS to be more user friendly and have added a section to the newsletter listing available training. The group would like to begin having some sort of training prior to each membership meeting. This would be a great way to promote attendance at the meetings.

**Legislative Update:**

Mike has asked Joe to bring the committee together and to identify any bills OEMA should be following. Mike will discuss with General Caldwell how OEM will monitor legislative bills and how OEMA can keep updated on their findings.

The Board discussed the new House Committee on Veterans Affairs. This committee included Emergency Services in last year's legislative session and OEMA worked closely with the committee members on several bills.

There is concern regarding what committee will now champion emergency services causes.

This will be among other items the Board will talk with our new Lobbyist about. Joe will ask The Victory Group if they can meet with the Board the morning of March 16.

**OEMA Elections:**

The following Executive Board positions will be open during the 2011 elections:

- Treasurer
- President Elect
- West Representative – 1 year
- East Representative – 2 years

The President Elect and Past President will work on putting together a slate of candidates. There was discussion that the successful Treasurer candidate should be bonded. Doug will investigate how to proceed with this option.

**Conference Update – Doug McGillivray, Chair:**

Doug has identified staff for several conference positions. He will be holding a conference call with the team in the near future. The Board discussed various training sessions. Doug will send out a call for presentations in early March. The theme for this year's conference is; Focusing on Essential Services: EOC Management, Inter-Jurisdiction Coordination and ICS Training.

Doug and Patty will work with OEM to coordinate the EMPG Workshop being held at the same venue at the beginning of the conference week.

**2013 Conference Venue:**

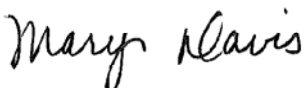
The Board discussed the 2013 conference. There was discussion regarding partnering with other associations but the Board feels at this time we should focus on our own association. The Board asked Patty to work on negotiating an agreement with Valley River Inn for our 2013 conference. The 2012 conference will be held at Salishan.

**Other Conference/Training Information:**

Mike suggested that we should send Doug McGillivray to the NEMA mid-year conference. The Board agreed. The Partners in Preparedness Conference was discussed. OEMA would like to send two people to this conference. Mike will make further contact with suggested members.

There was no further business. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,



Mary Davis  
Secretary

MISSION STATEMENT: OEMA is a statewide association of individuals who share an interest in the emergency management profession and is committed to minimizing the impact of disasters on communities throughout Oregon.