



# OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007    www.oregonemergency.com

**2009-2010  
Officers**

Jeff Sargent  
President  
503-326-2070

Mike Harryman  
President Elect  
971-673-1320

Mary Davis  
Secretary  
503-259-1182

Patty Hopkins  
Treasurer  
503-823-3738

Tom Manning  
Past President  
503-842-3412

## OEMA EXECUTIVE BOARD MEETING

January 20, 2010  
Aloha, OR

**Members:**

Jeff Sargent	President
Mike Harryman	President Elect
Tom Manning	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer

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President Jeff Sargent called the meeting to order at 9:10 am.

The Executive Board Meeting minutes of November 19, 2009 were reviewed.

Motion to approve minutes of October 7, 2009 by Mike Harryman.  
Seconded by Patty Hopkins.  
The minutes were approved unanimously.

**Treasurers Report:**

Patty presented the updated OEMA treasurers report showing a balance of \$36,843.65. She met with Kathy Estes, WSEMA, to finalize the joint conference financials. Each Association received \$6,627.99 profit from this event.

**Committees:**

**Bylaws, Strategic Planning:**

Jeff reported that Eric Plebuch plans to present a recommendation regarding moving forward with updating the strategic plan to the membership at the March 10 meeting. No report from the Bylaws Committee.

**ORCEMS:**

Mike will remind Bob Grist, Chair about presenting his ideas to the ORCEMS committee, getting their input and then re-submitting the proposal to the Board for review before presenting it to the membership.

### **Legislative:**

Mike discussed the importance of having a lobbyist on contract no later than September 1. The Finance and Audit Committee reviewed the draft RFP and will send comments to the Board. Mike has several ideas regarding the legislative process and hosting a meet and greet at the capitol. He will talk to the committee about these ideas.

### **Membership & Marketing:**

Mary reported that Doug McGillivray, Chair, circulated a concept for Developing an OEMA Marketing Plan prepared by Bill Riley. The group is looking at incentives to join OEMA, retention of members and how to promote the benefits of being a member. The group will talk via conference call prior to the March membership meeting. Mary will send the current OEMA brochure to the committee for feedback. This brochure can be given to members to circulate at meetings and other events.

The Board discussed the idea of giving free memberships to selected groups as an incentive for joining OEMA, but favors offering a reduced membership fee for first time members instead.

### **Training & Education:**

Patty reported that the committee held a conference call recently and discussed several ideas. The group would like to be involved with the ORCEMS process and training opportunities to support certification.

Patty suggested having a meeting with all committee chairs and co-chairs to share current projects and look at ways to link committee work-plans together. The Board agreed and will schedule this meeting.

### **Information/Communication/Technology:**

Tom is working with the committee to schedule a meeting to discuss a variety of issues including VHF narrow banding, WIN back-bone microwave interoperability system, P-25 compliance and utilizing Operation Secure FEMA HF frequencies for State and Local governments.

Patty suggested OEMA get a Twitter account. This suggestion will also be reviewed by the Committee.

### **Past Presidents Committee:**

Jeff will talk further with Mike Mumaw regarding some ideas of work this committee could accomplish. He also will pursue with Mike his suggestion of having OEMA clothing available for purchase.

### **Liaison Reporting:**

Jeff will send an e-mail to all OEMA Liaison's asking for a short paragraph update to be distributed at each membership meeting.

**2010 Conference – Hood River:**

April Executive Board meeting will be held at the Best Western, Hood River Inn, to review conference room needs. Mike Harryman, Conference Chair, will update conference schedule and assignment chart to be distributed. The Board discussed the conference theme. Mike will send an e-mail to the membership asking for theme suggestions using the word “community”. A “Call for Proposals” for general and break-out sessions will be circulated. The Board is interested in a general session regarding “How to get ready for the Legislative Session”, or “How to meet your Legislator.” Also a break-out, “ORCEMS 101”.

Jeff is investigation our own on-line payment system. He has reviewed different packages and will bring cost information back to the Board. This should be on-line before the July 1 dues renewal date.

**Membership Meeting – March 10, 2010 – The Dalles:**

The March 10 membership meeting agenda was discussed. There was discussion regarding having a Committee Chair, Vice-Chair meeting following the membership meeting. The Board agreed to change the membership meeting time to 9:30 am – 1:30 pm and hold the committee meeting from 2:00 – 3:30. This will be an opportunity to share information about committee work-plans.

**APWA Joint Conference Discussion:**

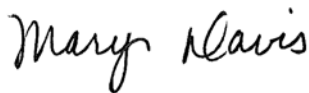
Patty and Jeff spoke with Peggy Keppler, APWA President, regarding a future joint conference. Jeff will bring the discussion to the members at the March meeting.

**Next Meeting Date:**

The next Executive Board meeting will be February 16. This will be a conference call beginning at 9:00 am.

There was no further business. The meeting was adjourned at 12:00 pm.

Respectfully submitted,



Mary Davis  
Secretary