



OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007 www.oregonemergency.com

2009 Officers

Tom Manning
President
503-842-3412

Jeff Sargent
President-Elect
503-326-2070

Mary Davis
Secretary
503-642-0382

Patty Hopkins
Treasurer
503-823-3738

Michael Mumaw
Past President
503-642-0383

OEMA EXECUTIVE BOARD MEETING August 25, 2009 Aloha, Oregon

Members Present:

Jeff Sargent	President
Mike Harryman	President-Elect
Mary Davis	Secretary
Patty Hopkins	Treasurer
Tom Manning	Past-President

President Jeff Sargent called the meeting to order at 12:30 p.m.

The Executive Board Meeting minutes of July 21, 2009 were reviewed.

Motion to approve minutes of July 21, 2009 by Mike Harryman.
Seconded by Tom Manning.
The minutes were approved unanimously.

Patty provided the Treasurers report showing an ending balance of \$26,933.17 as of July 31, 2009.

Committees:

Committee Chair and member assignments were reviewed. Jeff will look at possible changes in committee members and leadership. The Board will review committee responsibilities at the next meeting. The Board discussed scheduling a planning session with committee chairs to discuss the roles and responsibilities. Each Board member has been assigned as a liaison to various committees. This role will provide continuity between the committees and the Board. Board liaisons should bring an update on their committees to each E-Board meeting.

The Strategic Planning Committee will be circulating a survey to members. Results will be reviewed at the October 7 Board meeting.

OEMA Liaisons:

Mary will send the liaison template to the Board for review. The Board will review the current liaison assignments and discuss how to better coordinate this role.

Joint Conference:

Tom is working on OEMA awards and obtaining the plaques for presentation at the September 15 membership meeting.

The Board participated in a conference call of the planning committee.

Old Business:

Membership Renewals:

Mary reported that a second notice has been sent to about 60 members that have not renewed.

ORCEMS:

Tom is working with Bob Grist, committee Chair, and Ken Murphy to have the ORCEMS certificates signed and presented at the September membership meeting.

OEMA Website:

Jeff has been working to update the website with conference information.

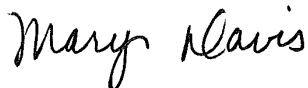
New Business:

The Board discussed the agenda for the membership meeting to be held at Gleneden Beach on September 15.

Discussion of the role of the legislative lobbyist. The Board agreed an RFP should be developed and quotes received from potential interested parties. Tom will work on a draft RFP to include intent, deliverables and time-table. The contract will run from January 2010 through January 2012. The RFP should be reviewed by the Finance and Audit Committee. The Board will interview the top candidates.

There was no further business. The meeting was adjourned at 4:00 p.m.

Respectfully submitted



Mary Davis
Secretary