



# OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007    www.oregonemergency.com

## 2009 Officers

Tom Manning  
President  
503-842-3412

Jeff Sargent  
President-Elect  
503-326-2070

Mary Davis  
Secretary  
503-642-0382

Patty Hopkins  
Treasurer  
503-823-3738

Michael Mumaw  
Past President  
503-642-0383

## OEMA EXECUTIVE BOARD MEETING July 21, 2009 Aloha, Oregon

### Members Present:

Jeff Sargent	President
Mike Harryman	President-Elect
Mary Davis	Secretary
Patty Hopkins	Treasurer
Tom Manning	Past-President (via conference call)

Present Jeff Sargent called the meeting to order at 1:35 p.m.

The Executive Board Meeting minutes of July 16, 2009 were reviewed.

Motion to approve minutes of July 16, 2009 by Patty Hopkins  
Seconded by Mike Harryman  
The minutes were approved unanimously.

Patty did not have an updated Treasurer's report at this time. Patty reviewed the conference budget. There was also discussion regarding the future contract with West Consulting. The Board will discuss how to best utilize this service at a future meeting.

### Joint Conference Update:

The Board reviewed the printouts provided by WSEMA. Registration is on track and exhibitor and sponsors are signing up. The group liked this registration process. Jeff will investigate this online option for OEMA.

Jeff invited Rep. Cowan to the conference banquet to thank her for her support of emergency management as Chair of the House Committee on Veterans and Emergency Services. She is unable to attend but asked if we would like her Chief of Staff to attend in her place. The Board agreed to extend the invitation to Rep. Cowan's Chief of Staff.

---

Tom discussed the OEMA awards process. He will send another request for award nominations. Tom asked the Board to review the current nominations and provide comment.

#### Committees:

##### Strategic Planning:

Deb Treusdell, Chair, sent the Board an e-mail asking for input on a sample survey she would like to send to the membership to get feedback regarding the Association. The Board reviewed the survey and made recommendations. Jeff will forward the comments to Deb. Jeff offered the survey monkey tool to use for this survey. The Board also discussed inviting the Strategic Planning Committee to the October Executive Board meeting to have a more in depth discussion regarding the goals of the Committee.

##### Legislative Committee:

The Board discussed the current committee membership. Mike gave an overview of how he reviews legislative bills for public health. The Board brainstormed various ideas regarding how the committee can work closer with West Consulting during future legislative sessions. Mike suggested asking members who already provide legislative bill analysis to consider joining this committee. Mike will send Jeff some possible candidates for recruitment.

##### OEMA Committee Discussion:

The Board discussed the role of "Board Liaison" to OEMA Committee's. The Board Liaison should be an advocate for their respective Committee. Mary will send the Board the Committee Responsibility list for review before the next E-Board meeting. The Board Liaison assignments were reviewed and revised. Jeff will add a Board Liaison report to the E-Board agenda.

The Board discussed how to best promote training to OEMA members. How can we better utilize our website in sharing training opportunities? Look into providing links to federal, state and regional training sites.

Jeff suggested a separate survey regarding committee involvement. Results of a survey can be used to recruit members and identify how best to meet the needs of our members.

#### Old Business:

##### Membership Renewals:

Mary reported that membership renewals are coming in at the expected rate. She was advised that several members have renewed via the conference website. She will review the report to update our member database.

---

ORCEMS:

Bob Grist has taken over as chair of this committee. He is in the process of reviewing re-certifications and updating the renewal list.

OEMA Webiste:

Jeff has been spending time updating the website. All of the conference information is now available. The Board discussed other ways to utilize the website to benefit the membership.

New Business:

Jeff Rubin – TVF&R Emergency Manager, Briefing DHS First Responder Working Group:

The Department of Homeland Security's Science & Technology (S&T) Directorate has recently begun a new First Responders Working Group. Their task is to identify capability gaps and future technology requirements that S&T should attempt to fill through research and then work with the private sector to develop it. A group of 38 individuals from four key professions (Law Enforcement, Fire Service, Emergency Medical Services, and Emergency Management) have been appointed to serve as the First Responder Working Group. They will begin a series of meetings and correspondence to identify gaps and make recommendations to S&T on products that would make our jobs easier, safer or more efficient.

Jeff is one of nine Emergency Managers who have been appointed to this Working Group. Jeff will give the Association periodic updates of activities of the committee and may be asking for input from our Association members in the future.

Les Miller Calendar Suggestions:

Les provided some suggestions for possible changes to the E-Board calendar and Committee meetings. Due to time constraints the Board will review these suggestions at a future meeting.

The next Executive Board meeting has been changed to August 25, 12:00 – 4:00 p.m. at TVF&R Admin Building.

There was no further business. The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Mary Davis  
Secretary