



OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007 www.oregonemergency.com

2009 Officers

Tom Manning
President
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Jeff Sargent
President-Elect
503-326-2070

Mary Davis
Secretary
503-642-0382

Patty Hopkins
Treasurer
503-823-3738

Michael Mumaw
Past President
503-642-0383

OEMA EXECUTIVE BOARD MEETING June 16, 2009 Aloha, Oregon

Members Present:

Tom Manning	President
Jeff Sargent	President Elect
Mike Mumaw	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer

Present Tom Manning called the meeting to order at 9:15 a.m.

After review of Roberts Rules of Order by Secretary Mary Davis it was determined that minutes from all OEMA membership meetings should be approved by either the Board or membership. During this meeting the Board reviewed the minutes of the February 18, 2009

Motion to approve minutes of February 18, 2009 by Tom Manning
Seconded by Jeff Sargent
The minutes were approved unanimously.

Patty reviewed the Treasurers report. There was discussion regarding E-Commerce through the new updated website. Jeff will coordinate with Enrich Media and HSBC, our current vendor to move this function.

Legislative Bills:

The Board discussed Steve West's recent report on the bills he is watching for OEMA. The Board would like to see more involvement from the Legislative Committee in this process. There will be further discussion at the next E-Board meeting on this topic.

Joint Conference Update:

Patty is working on updates to the contract with Salishan following the walk-through with WSEMA. Patty reviewed where the vendors will set up and the other space we will be using for the conference.

The conference budget was discussed. WSEMA will be handling all of the conference accounting.

The Board discussed a reduction in conference fees for the conference committee members. Jeff will discuss this with WSEMA and see if there is consensus to allow conference committee members to register at the student rate of \$150.

Mary discussed the speaker gifts and conference bags. Samples were passed around. Proposed speaker gift will be a stainless steel water bottle. Conference bags will be a reusable tote/grocery bags.

The OEMA awards process was discussed. Tom will send the membership an e-mail requesting award nominations in the next few days.

Mike discussed exhibitors. LegendID will be making the name badges. Mike is soliciting exhibitor sponsorships. He has already received some sponsors.

Mary sent out a e-mail to the membership requesting donations for the raffle baskets. She is pursuing donations from a variety of vendors.

Old Business:

ORCEMS Update:

Bob Grist has volunteered to Chair the ORCEMS Committee. Mike and Tom will be meeting with Bob following this meeting to discuss the ORCEMS process.

Membership Renewals Update:

Mary will be sending OEMA membership renewals out in the next week. Membership dues should be received no later than July 31 for the July 1–June 30 year.

OEMA 2009/10 Meeting Schedule:

The new meeting scheduled for developed and will be posted on the website.

OEMA Committee/Liaisons:

The Board discussed current committees and possible changes in leadership. The Board decided to devote time at the July meeting to discuss how best to engage our committees and next steps. The current Liaison list will also be discussed.

Past Presidents Committee:

Mike discussed three items he would like to accomplish with this group.

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- 1) Writing administrative policies and procedures
 - 2) Updating the Bylaws
 - 3) Establishing an OEMA merchandise process

New Business:

Current President Tom Manning passed the gavel to President Elect Jeff Sargent. Jeff's term will begin on July 1.

There was no further business. The meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Mary Davis
Secretary