



OREGON EMERGENCY MANAGEMENT ASSOCIATION



P.O. Box 7309, Beaverton, OR 97007 www.oregonemergency.com

2008 - 2009 Officers

Tom Manning
President
503-842-3412

Jeff Sargent
President-Elect
503-326-2070

Mary Davis
Secretary
503-642-0382

Patty Hopkins
Treasurer
503-823-3738

Michael Mumaw
Past President
503-642-0383

Steve West
Executive Director
503-910-7843

Executive Board Meeting January 14, 2009 Aloha, OR

Present:

Tom Manning	President
Jeff Sargent	President Elect
Mike Mumaw	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer
Cherilyn Foglio	Finance Committee
Jim Slauson	Finance Committee
Mike Harryman	Finance Committee

President Tom Manning called the meeting to order at 8:10 a.m.

Budget Report:

Patty Hopkins gave an overview of the current budget. The Finance Committee was in attendance to discuss the 2009/10 proposed budget with the Board. They will be preparing a draft 2009/10 budget for the Board's review. This will be presented to the membership at the annual meeting in May. There was a variety of discussion questions regarding several line items, including office support, executive services, training and conference. The committee reconvened to another conference room to discuss the budget and review the current financial books.

OEMA Legislative Day – February 18, State Capitol:

The Board reviewed the agenda for the February membership meeting to be held at the State Capitol. The following tentative agenda is being developed by Steve West.

0830 – 0915	Tour of State Capitol
0915 - 0930	Break
0930 – 1130	Welcome & Legislative Overview by Steve West. Short messages by invited Legislators, plus short OEMA membership meeting.

1130-1300 Lunch on your Own

1300-1600 Legislator Appointments (provides time for OEMA members who desire to make personal appointments with their Legislator).

Legislative Priorities:

The Board reviewed a draft that Jeff prepared outlining OEMA's legislative priorities. This year's priorities include seismic rehabilitation funding and increased staffing for Oregon Emergency Management. Jeff will be spending the day in Salem with Steve West to invite the Legislators to address the OEMA membership at the February 18 membership meeting. He will also submit OEMA's priorities to the Legislature.

OEMA/WSEMA Joint Conference – Salishan, September 14-17:

Jeff is working with the WSEMA Conference Co-Chair to solidify details of the September joint conference. A "Save the Date" plus a "Call for Presentations" will be sent to the membership in the next few months. There was discussion regarding conference sponsorship, registration and exhibitors.

Spring Training – May 12-14:

The Board reviewed the proposal from Portland State University (PSU) to provide spring training seminars. The proposal for one track of training included two days of training with two instructors for \$4,500. After looking at several other training options the Board unanimously agreed to contract with PSU to provide two training tracks. Jeff will get another quote for the additional track and seminar descriptions.

Seminars to be conducted will include:

- ◆ Leading Adaptive Change in Communities after Disaster Strikes
- ◆ High Reliability Organizations: Organizational Behaviors that Promote Resilience
- ◆ Collaborative Governance: Engaging Communities in Mitigation and Preparedness
- ◆ Strategic Envisioning

The Board agreed on the following registration fees; Members \$150, Non-Members \$175 and Students \$100 (to include some workshop support). Patty will confirm the hotel room rates.

Old Business:

Committee Follow-Up:

Tom will write a letter to Committee Chair & Vice Chairs asking them to meet with their respective committees before the February 18 membership meeting. Mary will update the Committee responsibilities and send to each Chair and Vice Chair with Tom's letter. The Training Chair position is currently vacant.

Membership Update:

32 business partners took advantage of the one year complimentary membership offer. Mary has sent welcome letters to the group and has added their e-mails to the membership distribution list. The question was asked whether this opportunity would be promoted to other groups to promote outreach. The Board felt this was a one time offer but will take it to the membership to get further thoughts.

OEMA Elections:

2009/10 OEMA elections will be held at the May annual membership meeting. The President Elect and Past President will form the nominating committee. A ballot must be submitted to the membership by March 27 to meet the 45 day guideline adopted in the Bylaws. Open positions are President and Treasurer. The proposed candidate must provide a letter of support from their supervisor. Mary will e-mail the membership information regarding the open positions and requirements to serve.

Annual Report:

Patty brought up the idea of providing an annual report each year. She showed the report that IAEM submits. The Board was all in favor of doing this. The report should include OEMA activities for the year, members who have achieved awards and certifications and other important information. Tom will discuss this project with the Membership & Marketing Committee.

There was no further business. The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Mary Davis,
Secretary