



OREGON EMERGENCY MANAGEMENT ASSOCIATION



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2008 - 2009 Officers

Tom Manning
President
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Jeff Sargent
President-Elect
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Mary Davis
Secretary
503-642-0382

Patty Hopkins
Treasurer
503-823-3738

Michael Mumaw
Past President
503-642-0383

Steve West
Executive Director
503-642-3412

Executive Board Meeting July 22, 2008 Aloha, Oregon

Present:

Tom Manning
Jeff Sargent
Mike Mumaw
Mary Davis
Patty Hopkins
Joe Rizzi

President
President Elect
Past President
Secretary
Treasurer
City of Eugene, Emergency Program Manager

President Tom Manning called the meeting to order at 9:25 a.m.

Patty Hopkins provided the Treasurers report for April and May. Ending balance for May is \$45,232.60. Final accounting from the 2008 Sunriver Conference shows a profit of approximately \$10,000.

OEMA Legislative Program:

The Board discussed the proposed contract with West Consulting. After discussion by all regarding the working relationship with West Consulting it was agreed that Tom would talk with Steve West. Mike will present the Boards proposal for lobbyist work to Steve West and discuss how we can best work together in the future. It was agreed that if Steve West accepts our proposal that he will be responsible for the Legislative Day planning, including securing a room at the Capitol.

Patty requested that West Consulting provide a more detailed breakdown of work, including number of hours and number of meetings or sessions attended.

Also discussed was member testimony at the Legislature and possible conflicts of interest with current employer or association/committee membership.

Open Facility Contracts:

Patty discussed the current facility contracts she is working on. Currently she is negotiating the following conference/training venues:

Chinook Winds	May 12-14, 2009	2-day Training
Salishan	September 13-17, 2009	OEMA/WSEMA Joint Conference
Hood River Inn	October 11-14, 2010	OEMA Conference

OR-APWA has tentatively agreed to a joint conference at Sunriver in fall of 2011. Mary will follow-up with APWA regarding confirmation.

OEMA Committees:

Tom reported that he has contacted all the proposed Committee Chairs and Vice-Chairs. All agreed with the exception of the Legislative Committee. Joe Rizzi volunteered to chair this committee and Mike Mumaw agreed to Vice-Chair.

The Board reviewed all the Committee Responsibility templates and agreed to several changes. Mary will update the template and send back to the E-Board for review. A meeting will be scheduled with the Board and Committee Chairs to review the responsibilities proposed by the Board for each committee.

OEMA Spring Training, Chinook Winds:

Patty is finalizing the contract with Chinook Winds for a two day spring training session. There was discussion regarding what training should be provided. Patty has some suggestions from the Sunriver conference that she will send out to the Board. Topics discussed were the IMT training that several staff will attend at EMI in September, a professional development track and a private sector track. This will be reviewed at future E-Board meetings.

There was discussion regarding exhibitor involvement at this training. The Board decided on the following tier level:

\$200	Information stuffed in packets
\$300	Information stuffed in packets plus poster
\$400	Sponsor with information stuffed in packets, poster and name on all training material

OEMA Fall Conference Program Update:

Mike passed out a draft organizational chart showing the different conference functions with OEMA/WSEMA names identified as leads. Jeff will contact Kathy Estes, Co-Chair to discuss conference specifics and number of conference tracks. Mike will meet with Jeff and go over the conference schedules and planning timelines from past conferences.

State Homeland Security Committee:

Joe Rizzi, Emergency Program Manager, city of Eugene briefed the Board on the Olympic trials held recently in Eugene. Following this event Joe was asked to brief the State Homeland Security Committee on how the Eugene EOC ran and the cooperation between federal, state, county and city agencies. Following this briefing Paul Evans, Aide to Governor Kulongoski, asked Joe to sit on the

Homeland Security Committee as a liaison to OEMA. Joe has accepted this appointment and will keep the Board and membership apprised of issues and concerns brought to the committee in the future.

The E-Board meeting schedule was reviewed and an additional conference call was added on September 3, 2008 to set the agenda for the September 9 membership meeting. The December 10 conference call was moved to December 17. Mary will update the calendar.

There was no further business. The meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Mary Davis
Secretary