



# Oregon Emergency Management Association

**Executive Board Meeting  
July 27, 2007  
Tillamook, Oregon**

## **Members Present:**

Mary Davis	Secretary
Patty Hopkins	Treasurer
Tom Manning	President Elect
Mike Mumaw	President
Gene Strong	Legislative Chair
Steve West	West Consulting Group

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Mike Mumaw, President, called the meeting to order at 10:00 a.m.

## **Old Business:**

### Treasurer Report

The Board reviewed the Treasurers report ending June, 2007 showing a balance of \$37,144.

### 2008 Conference – Sunriver

The Board will meet in Sunriver in August to tour the conference facility. Tom and Mike will meet to go over the conference chair duties.

### 2009 Joint OEMA/WASEMA Conference

Mike will send a survey to the membership asking for a vote on whether to change the annual conference permanently to the fall. Our current spring time conflicts with the Washington Partners in Preparedness conference.

### Legislative Recap – Steve West, West Consulting Group

Steve provided the Board with an End of Session Legislative Summary. Oregon's 74<sup>th</sup> Legislative assembly adjourned on Thursday, June 28<sup>th</sup>. The Legislature is scheduled to convene in a special session February 2008. The summary included the various bills and their final resolution that West Consulting Group monitored for OEMA during the Legislative Session.

Steve also provided a final summary of the Interim Joint Committee on Emergency Preparedness and Ocean Policy and his recommendations for future OEMA interaction with this important committee.

7/27/07

E-Board Minutes



## Oregon Emergency Management Association

Steve believes that OEMA now has an opportunity to build on the relationship with the Committee. The committee will continue to work during the interim period between legislative sessions. Steve said that OEM has submitted a draft list of suggested topics for the Interim Committee to consider. Steve suggested that OEMA develop a list of suggested priorities and topics for the committee. The Board, working with the Legislative Committee, will develop a list of priorities to submit to the Committee on Emergency Preparedness and Ocean Policy. Some suggestions from the OEMA Legislative Committee are:

1. Establish an Oregon Emergency Management Policy Group:

The group would be made up of the Director/Chief Executive of the following State Agencies: Governors Office, State Parks, Transportation, State Police, Agriculture, Environmental Quality, State Fire Marshal Health, Human Services, Administrative Services, Forestry and Military. The purpose of the Policy Group would be to provide a high level and cohesive nucleus for command and control during a large or state wide event.

2. Establish an Oregon Emergency Disaster Fund:

To provide funding for the 25% match required for federally declared disasters and to provide funding to help communities recover from events that are not of a magnitude to qualify for federal designation.

3. Establish a more responsive system using Emergency Management Assistance Compact (EMAC).

OEMA should continue to develop and leverage the relationship initiated during the Legislative session with legislators, legislative staff, and legislative committee staff by:

- Attending all Interim Joint Committee on Emergency Preparedness and Ocean Policy meetings.
- Schedule facility tours, training exercises, or briefings and invite Committee members and Committee staff to attend.
- OEMA Leadership schedule meetings with their legislator and key legislators during the interim.
- Develop a database of OEMA members regarding their relationship with their legislators, i.e. personal friend, neighbor, kids play sports together, in same service club, etc.
- OEMA acknowledge Sen. Verger's and Rep. Boone's work during the session as the first co-chairs of the Joint Committee on Emergency Preparedness and Ocean Policy. Presentation of an OEMA award could be made by OEMA leadership at the first Interim Committee meetings.



## Oregon Emergency Management Association

- OEMA develop a legislative agenda for both the 2008 “Special Session” and for the 2009 Regular Session.

Steve provided an OEMA promotional brochure for the Board’s approval. A few minor changes were made. Steve will send the final brochure to Mike.

### **New Business:**

#### Future Agreement with West Consulting Group:

The Board discussed future work with West Consulting. West Consulting Group can provide a variety of contract association management services for OEMA. The Board will review the ideas presented and discuss funding options. Mike will discuss with the Finance Committee the development of a scope of work for West Consulting Group.

#### Private Sector Involvement in OEMA:

#### Use of member e-mail list vs ListServ:

The Board discussed the use of the OEMA member e-mail list. A variety of members and non-members send information to be distributed via the e-mail list. Members also have the opportunity to utilize the OEMA ListServ. The Board will establish a policy on the use of these two services by members, non-members and vendors.

#### Sponsorships:

Mike discussed asking vendors to sponsor OEMA membership meetings. The vendors would provide lunch for attendees and in return be given time to address the membership regarding their products.

#### Membership (Individual vs Corporate)

There was discussion of different types of membership levels. The Board will ask the membership committee to review different professional association membership levels. There may be opportunities to involve more businesses by using a tiered type of membership.

#### Draft By-Laws Discussion:

The Board reviewed the changes to the By-Laws provided by the By-Laws Committee. The Board made some modifications.



## Oregon Emergency Management Association

Tom Manning moved to accept the By-Laws with the modifications submitted by the Board.

Mary Davis seconded the motion.

Revisions to the By-Laws were accepted unanimously.

The Board will ask the By-Laws Committee to develop Administrative Policies and Procedures to accompany the By-Laws.

### **Other Issues:**

Tom Manning suggested that grant funds could be used for NIMS Compliance. He will provide further information to the Board on this topic.

There was no other business. The meeting was adjourned at 2:00 p.m.

Respectfully submitted,

Mary Davis  
Secretary