



Oregon Emergency Management Association

**Executive Board Meeting
July 12, 2006
Gleneden Beach, Oregon**

Members Present:

Rose Gentry	President
Mike Mumaw	President Elect
Les Miller	Past President
Mary Davis	Secretary
Patty Hopkins	Treasurer
David Gassaway	American Red Cross, Oregon Trail Chapter
Sheridan Jones	City of Lincoln City, Volunteer
Bob Maca	Yamhill County Emergency Management
Larry Raaf	Bonneville Power Administration

President Rose Gentry called the meeting to order at 11:00 a.m. Rose welcomed all the members who attended from out of town. The group will take a tour of Salishan where the 2007 OEMA Conference will be held.

New Business:

Annual Meeting Schedule:

The Board reviewed the annual meeting schedule. Board meetings will be held in Bend, Roseburg, The Dalles, Salem and Portland. The meeting schedule will be posted on the website and sent to all members.

The Board discussed adding a Board/Committee Chair retreat to the calendar. It was decided to hold the retreat in Gleneden Beach at Salishan. Rose will send an invitation to all Committee Chairs to attend a retreat to discuss goals for the coming year. Dates are October 8-10. Patty will work with the hotel to secure rooms and pricing.

2006 Conference Discussion:

The Board reviewed the comments submitted on evaluations from the 2006 conference. Adding a training piece to the program was a popular suggestion. The Training Committee will review the comments and discuss what type of training would be valuable, plus other program topics. Mike suggested looking at a Special Needs focus for the conference. Each day different issues related to special needs populations could be addressed.



Oregon Emergency Management Association

There was discussion regarding the existing awards program. Les will look at other association awards models and bring information back to the Board. It was felt a revamp was needed to make this part of the conference more meaningful.

Conference Committee positions was discussed. Mike shared a document he created for the position of Exhibitor Chair. It listed all the duties to fulfill this position. It was decided a similar document should be created for each Conference Committee position. These position descriptions should include the tasks to be completed and the timeline. They will be posted on the website to solicit volunteers for various committees. The positions needing descriptions are:

- Program
- Registration
- Exhibitors
- Marketing
- Awards
- Facility
- Raffle
- Graphics/Printing
- Audio Visual

Rose will send the position template to the Committee Chair's from the 2005 conference. The Board will brainstorm descriptions for the new positions identified.

Future Conference Locations:

Les suggested that as Past President he look at conference locations two to three years in advance. Other associations do this and it works well for planning purposes. The Board agreed this would be a good idea. The August Board meeting will be held in Bend a popular location. A tour of the Riverhouse will be part of the Board agenda. Other popular Bend facilities are SunRiver and the Inn at the Seventh Mountain. Les will investigate other locations.

Conference Partnerships:

Jim Slausen sent the Board a suggestion regarding partnering with Crime Prevention Association at a future conference. Rose will follow-up with this group. Other partnerships were discussed including health and public works.

OEM Involvement:

There was discussion of the lack of involvement of OEM in the Association. Rose will send a formal letter to Ken Murphy requesting an OEM liaison attend OEMA Board and Membership meetings. This person should have authority to speak on behalf of OEM. The Association would like to foster a better working relationship with OEM and continue to keep the communication channels open.



Oregon Emergency Management Association

ORCEMS Chair:

Mike stated that he would be unable to continue as ORCEMS Chair now that he is President Elect. Rose will discuss with OEM the possibility of an OEM Staff person chairing this committee.

Old Business:

2006/07 Budget:

Patty will send a copy of the current budget to the Board.

Marketing Committee:

A new Marketing Committee was formed at the May membership meeting. Members include:

- Tracy Depew
- Sharon Kennedy
- Mark McKay
- Les Miller
- Mike Mumaw
- Patty Rueter
- Pascal Schuback, Chair
- Chuck Solin

Rose will contact Pascal and ask that the committee meet and he present something at the October retreat.

September Membership Meeting Agenda:

Guest speakers will include GETS Program, State PUC Commission and ARES. The meeting will be following the EMPG workshop in Salem.

A suggestion was made that OEMA could hold membership meetings in conjunction with OEM regional meetings. This would be an opportunity to hear regional concerns. Rose will follow-up with OEM.

Oregon Seismic Safety Policy Advisory Commission (OSSPAC)

Rose stated that OSSPAC was looking at ways to partner with OEMA to reduce earthquake risk. Rose, Bert Kile and Tom Manning currently attend the OSSPAC meetings. Rose will brief the membership at the next meeting.

There was no further business. The meeting was adjourned at 2:00 p.m.

Respectfully Submitted,
Mary Davis
Secretary